

Tamara V. Hill, PhD, CRA

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QUALIFICATIONS

- 28 years Financial/Accounting Experience
- 28 years Research Administration Experience
- Business Process Improvement/Shared Services Strategist
- 10 years Clinical Practice Plan Management
- Experienced Higher Education Leader
- Strong Organizational & Analytical Skills
- Ability to Communicate Effectively

WORK HISTORY

2022-Present **Associate Vice President for Research Operations** – Morehouse School of Medicine

A leader in the research enterprise with responsibility for the strategic direction, transformation, and operational execution of research operations. Serves in an advisory role to the Senior Vice President (SVP) for Research, coordinating with other campus officials on all matters related to policy, programs, finance, and people resources. Plays a key role in short-and-long range program planning strategies to assist research units with achieving their mission and to ensure research activities are compliant with various regulatory agencies. Represents the organization in discussions with the Dean, Chairs, Center, and Institute Directors, and serves on various campus committees and advisory groups. Manages confidential and sensitive issues on behalf of the SVP for Research and develops solutions for a wide range of issues related to research and research administration. Provides administrative oversight of research related units inclusive of: The Office of Grants and Contracts, Sponsored Activity Service Core, Center for Laboratory Animal Resources (CLAR), Institutional Review Board (IRB), Environmental and Radiation Safety, and Office of Translational Technology. Responsible for leading pre and post award services and the management of research administration activities and staff. Responsible for monitoring federal and state regulatory developments and changes to institutional policies, practices, and procedures to ensure that the institution is meeting the requirements of funding agencies and partners. Charged with strategic planning, achieving measurable contributions to the ongoing clarity of roles and responsibilities in research administration functions; streamlined business operations; continuous improvements in administrative communications and accountabilities; fiscal matters; and human capital resources for the research enterprise.

2018-2022 **Associate Vice President, Shared Services** – Morehouse School of Medicine

Responsible for leading the design, implementation, expansion, and continuous improvement of Morehouse School of Medicine's Shared Service Centers (SSC). This includes conceptualizing, developing, and providing the strategic and day-to-day direction and overall success for administrative projects and processes associated with the three (3) shared service centers for Human Resources, Finance and Research Administration.

2014-2018 **Sr. Director, Research Administration Services** – Emory University, Cancer & Imaging RASSC

Managed, led, and supervised staff performing pre- and post-award activities for the sponsored research portfolio of the Cancer & Imaging Research Administration Shared Service Center. Directed the hiring, training, and supervision of all service center team members. This included the assignment of goals and tasks and ensuring their successful completion. Ensured that team members were equipped with the skills and tools to meet and exceed established key performance indicators.

- 2011-2014 **Business Officer-Advanced** – University of North Carolina at Charlotte, Research and Economic Development, Grants and Contracts Administration
- Provided leadership to the Awards Management Division of Grants and Contracts Administration. This team provided transactional support to college-based post-award staff and was responsible for overall sponsored program financial reporting and compliance. Awards Management provided oversight on daily grant management issues ranging from account establishment to final reconciliations.
- 2007-2011 **Assistant Director, Sponsored Programs Financial Administration**–University of Louisville, Executive Vice President of Research
- Assisted in the direction and oversight of responsibilities associated with the accounting, financial reporting, and compliance duties related to post award sponsored program accounting.
- 1998-2007 **Sr. Business Administrator**, University of Cincinnati, Department of Pathology & Laboratory Medicine
- Responsible for the planning and management of fiscal and administrative activities, of significant complexity, for a large and diversified clinical, teaching and research department. This was inclusive of managing the 501(c)3 clinical practice plan component, Academic Pathology Associates.
- 1996-1998 **Accountant II**, University of Cincinnati, Department of Environmental and Public Health Sciences
- 1994-1996 **Accountant I**, University of Cincinnati, Department of Environmental and Public Health Sciences

EDUCATION

Liberty University
Ph.D. Higher Education Administration – Educational Leadership

University of Louisville
M.A. Higher Education Administration

University of Louisville
B.S. Organizational Leadership
Magna cum Laude

University of Cincinnati
Accounting

CERTIFICATION

Certified Research Administrator (exp. 2026)

ORGANIZATIONS

National Council of University Business Officer (NACUBO)
National Council of University Research Administrators (NCURA)
Society of Research Administrators (SRA)
Shared Services & Outsourcing Network (SSON)