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PROFESSIONAL EXPERIENCE

Director, Research Development, Florida Atlantic University – Boca Raton, FL 01/2019 - current

Responsible for managing and expanding the Office of Research Development under the Division of Research, providing supervision and oversight of large-scale, complex, and comprehensive grant initiatives and applications; responsible for creating and executing grant development training and workshops throughout the University.

Director, Sponsored Programs, Florida Polytechnic University – Lakeland, FL 02/2015 - 12/2018

Responsible for creating and managing the Office of Research Services, providing supervision and oversight of the grants management office and processes; responsible for all grant and contract activity at the University; ensuring all financial and research federal and state regulatory compliance; developing and enforcing all policies & procedures for sponsored research administration.

Director, Research Programs & Services, New College of Florida – Sarasota, FL 09/2003 – 02/2015

Created, established, and managed the Office of Research Programs and Services; responsible for all grant and contract activity on campus; assisted with budgets, expenditures, and monitoring; created and served as the Human Protection Administrator for the Institutional Review Board; trained faculty and students about resources and funding opportunities.

BUSINESS INTERESTS

Chief Operating Officer & Co-Founder, [Research Ingenuity, LLC](#) - Boca Raton, FL 03/2021 - current

- Founded and operates a research administration consulting and training business focusing on team development and improved business processes.

PROFESSIONAL SERVICE

National Council of University Research Administrators (NCURA) 01/2004 - current

Committee Service and Membership - National

- Program Committee Co-Chair, Research Development - 2022 (New Track)
- Professional Development Committee, Member, January 2014 – December 2015
- Chair, Social Media Subcommittee, PDC, 2015
- Member, Social Media Subcommittee, PDC, 2014
- Predominantly Undergraduate Institutions, Subcommittee Member, 2005, 2008; Chair 2006, 2007

Committee Service and Membership – Region III

- Social Media Coordinator, 2016
- Workshop Co-Coordinator, Spring Meeting, 2011
- Meeting Program Committee Member, Fundraising Subcommittee Chair, 2009
- Newsletter Editor, 2006
- Nominations and Elections Committee, 2006

Florida Research Development Alliance ([FloRDA](#)) 10/2018 - current

State-wide, volunteer organization comprised of Research Development professionals.

- Active member since 2018 / Vice President / President-Elect, 2022-2023

PUBLICATIONS AND PRESENTATIONS

- Scarpinato, Karin and Jeanne M. Viviani. *Research Teams as a Goal: The Companion Workbook*. [Amazon.com](https://www.amazon.com), Independently published (August 6, 2021)
- “The Leadership Core: Five Fundamental Qualities of Every Leader” co-authored with Miriam Campo. *Sponsored Research Administration: A Guide to Effective and Recommended Practices*, National Council of University Research Administrators (NCURA), Washington, DC, #4120.58, July 2021.
- Scarpinato, Karin and Jeanne M. Viviani. *Research Teams as a Goal: Anecdotal Tips and Action Plans for Research AVPs and other Research Administrators*. [Amazon.com](https://www.amazon.com), Independent pub (03/23/2021).

- “We are the Prism: It’s All About Perspective” coauthor Sarah Browngoetz, NCURA Magazine, Page 6, Volume XLVIII, No. 2, March/April 2016.
- “Work Smart: Email” NCURA Magazine, Page 43, Volume XLVII, No. 6, Dec 2015.
- “Leadership of One: How to be a Leader at a Predominantly Undergraduate Institution” Sponsored Research Administration: A Guide to Effective and Recommended Practices, National Council of University Research Administrators (NCURA), Washington, DC, Section ¶ 4120.21, October 2014.
- “Foundational Relationships: How Sponsored Research and Development Offices Work Together” – Co-presenter, NCURA 55th Annual National Meeting, Washington, DC, August 2013
- “Building an OSP from the Ground Up” – Co-Presenter, NCURA 55th Annual National Meeting, Washington, DC, August 2013
- “Professional Development at Predominantly Undergraduate Institutions (PUI)” – Panelist, NCURA PUI Neighborhood, Professional Development Podcast Series, July 2010.
- “Sharing Resources with Neighboring Institutions” – Panelist and “Shaken, Not Stirred: Acquiring a Taste for International Collaboration at PUIs” - Discussion Group Co-Leader, NCURA 49th Annual National Meeting, Washington, DC, November 2007.
- “Faculty Incentive Programs at PUIs” – Panelist and “PUI Neighborhood: Who’s Asking and Whose Answering Forum” - Panelist, NCURA 48th Annual National Meeting, Washington, DC, Nov. 2006.
- “Our F&A Conundrum: What Happens at a PUI?” NCURA Newsletter, PUI Neighborhood, Neighborhood Watch Section, September/October 2006.
- “Summer Salary for Principal Investigators: A Policy Question,” NCURA Newsletter, PUI Neighborhood, Neighborhood Watch Section, April/May 2006.
- “Resources for Research Administrators of Predominantly Undergraduate Institutions: Getting It Done Without the Wherewithal” Panelist, NCURA 47th Annual National Mtg, Washington, DC, Nov. 2005.
- “Benchmarking PUIs” Roundtable Facilitator, NCURA, Region III Meeting, New Orleans, May 2005.

AWARDS, HONORS, AND GRANTS

- Co-Principal Investigator, National Science Foundation, “[EAGER GERMINATION](#) Collaborative Research: Leveraging a Research Development Professional Network to Catalyze Statewide Innovative and Societally Relevant Research” (05/01/2022-04/30/2024) \$24,541
- Information Technology (IT) Works Travel Award recipient (\$1,500) 50th Annual National Meeting in Washington, DC, 2008
- Leadership Development Institute, NCURA, Class of 2008.
- Region III Travel Award (\$1,000), 46th Annual National Meeting, Washington, DC, 2004.

TEACHING, LECTURING, AND OUTREACH

- Created, organized, and implemented the *Academic, Research and Creative Scholarship (ARCS)* Faculty Conference, January 2014 & 2015, New College of Florida
- Organizer, *[New Scholars] New College*, undergraduate research symposium, Springs 2006-2014.
- Instructor, *...And Now Presenting: The Art of Presentations, Interviews, Resumes & More: What You Need to Know*, January 2010 & 2009, New College of Florida
- Instructor, *Grant Writing 101 for Students*, January 2008, New College of Florida.
- Guest Lecturer, *Bio-Ethics: An Introduction*, Introduction to Genetics, Fall 2007, New College of Florida.
- Guest Lecturer, *Fundraising and Grantsmanship*, PAD 6231, Public Administration Program, University of South Florida. Spring 2005, Fall 2006, Spring 2009.

EDUCATION AND CERTIFICATIONS

- Lean Six Sigma Green Belt, Florida Atlantic University, Executive Education, April 2023.
- Master of Public Administration, University of South Florida, May 2000.
- Bachelor of Arts, major - International Studies, minor - Business Economics, University of South Florida, August 1993.