



**BREAKTHROUGH TO  
EXCELLENCE:  
RIDING THE WAVES  
OF RESEARCH  
ADMINISTRATION**

**NCURA Region III, Spring Meeting**

**APRIL 29-MAY 3, 2023  
MYRTLE BEACH, SC**



**NCURA  
REGION III**



# BREAKTHROUGH TO EXCELLENCE: RIDING THE WAVES OF RESEARCH ADMINISTRATION



**2023 Spring Meeting • April 29 – May 3, 2023**

**Myrtle Beach, SC**

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**GREEN FLAMINGOS !**  
**Session handouts will not be available onsite. Please visit the app to see concurrent session materials**



# WELCOME

## from our Region Chair

Dear Region III members, colleagues, sponsors, and guests,

On behalf of the Region III Executive Committee and 2023 Spring Meeting Program Committee, I would like to welcome each of you to the Embassy Suites by Hilton Myrtle Beach Oceanfront Resort in Myrtle Beach, South Carolina! We are delighted to have so many of you join us in-person for what we believe will be an exciting and invigorating conference as we convene in Myrtle Beach and join together to Ride The Waves of Research Administration.



**NCURA REGION III CHAIR**

Natasha Williams-Brown, MPA, CRA  
Emory University

It is an exciting time for Region III, and for our profession, as we continue to grow and adapt to the many changes facing us. This year's theme speaks to our ability to grab our boogie boards and ride the waves of proposal submissions, effort certifications, JIT requests, human subjects compliance, FFRs, RPPRs, and yes, even close-outs no matter where they may take us.

We are incredibly proud of the Program and Planning Committee members and the work that they have done to bring us a great conference full of opportunities to learn, grow, develop, and connect for the next few days of what is sure to be a fantastic professional development experience for you our members.

I'd also like to express my heartfelt thanks and deep gratitude to all of our workshop faculty, presenters and discussion facilitators for sharing your time, talent and expertise with us, and to our sponsors and exhibitors for your partnership and generous support.

To our valued members, we hope you make the most of all that the 2023 Region III Spring Meeting has to offer. While you are here, take time to soak up some sun, walk on the beach, take in the sights, and enjoy all that Myrtle Beach has to offer.

See you again in 2024 for our next regional meeting,

*Natasha Williams-Brown*

Natasha Williams-Brown, MPA, CRA  
Chair, NCURA Region III



# BREAKTHROUGH TO EXCELLENCE: RIDING THE WAVES OF RESEARCH ADMINISTRATION

**2023 Spring Meeting**  
**April 29 - May 3, 2023**  
**Myrtle Beach, SC**



## **SCHEDULE AT A GLANCE**



Date	Event	Location
<b>SATURDAY, APRIL 29</b>	<b>EVENT</b>	<b>LOCATION</b>
7:00 AM – 9:00 AM	Breakfast	Vista 1 & 2
7:30 AM – 5:00 PM	Registration	Harrow Foyer
8:00 AM – 10:00 AM	Morning Break	Westminster Hall
8:30AM – 12:00 PM	Half-Day Workshops (1-4)	See Workshop Details Below
10:15 AM – 10:30 AM	Mid-morning Break	Westminster Hall
1:00 PM – 5:00 PM	Executive Committee Retreat	Kensington F
<b>SUNDAY, APRIL 30</b>		
7:30 AM – 5:00 PM	Registration	Harrow Foyer
7:00 AM – 9:00 AM	Breakfast	Vista 1 & 2
8:30 AM – 12:00 PM	Half-Day Workshops (5-9)	See Workshop Details Below
8:00 AM – 10:00 AM	Morning Break	Westminster Hall
10:15 AM – 10:30 AM	Mid-morning Break	Westminster Hall
1:00 PM – 2:00 PM	Planning Committee Kick-off Meeting	Somerset
5:00 PM – 6:30 PM	Welcome Reception	Currents Event Lawn
8:00 PM – 11:00 PM	Hospitality Suite	Nightwatch
<b>MONDAY, MAY 1</b>		
7:00 AM – 9:00 AM	Breakfast	Vista 1 & 2
7:30 AM – 5:00 PM	Registration	Hallow Foyer

HOW TO ACCESS **Wi-Fi** in the Embassy Suites Myrtle Beach—Oceanfront Meeting Spaces

Wi-Fi is available in your room and in the meeting space at no cost for the basic level



# SCHEDULE AT A GLANCE

Date	Event	Location
<b>Monday, MAY 1 CONTINUED</b>		
8:00 AM – 11:00 AM	Morning Break (Java Recharge)	Cambridge Hall
8:30 AM – 10:00 AM	Conference Welcome & Keynote Address	Kensington ABCG
8:00 AM – 5:00 PM	Exhibitor Show	Cambridge Hall
10:00 AM – 10:10 AM	Break with Exhibitors	Cambridge Hall
10:15 AM – 11:30 AM	Concurrent Sessions & Discussion Groups	See Program Details Below
11:45 AM – 12:45 PM	Lunch	Kensington ABCG
1:00 PM – 2:15 PM	Concurrent Sessions & Discussion Groups	See Program Details Below
2:15 PM – 2:30 PM	Break with Exhibitors	Cambridge Hall
2:30 PM – 3:45 PM	Concurrent Sessions & Discussion Groups	See Program Details Below
3:45 PM – 3:55 PM	Break with Exhibitors	Cambridge Hall
4:00 PM – 5:00 PM	Concurrent Sessions & Discussion Groups	See Program Details Below
5:30 PM – 7:30 PM	Dinner Groups ( <b>sign up by 2PM</b> )	
8:00 PM – 11:00 PM	Hospitality Suite	Nightwatch
<b>TUESDAY, MAY 2</b>		
6:30 AM	Flamingo Fun Walk	Meet in front of Concierge Desk
7:30 AM – 4:30 PM	Registration	Harrow Foyer
7:00 AM – 9:00 AM	Breakfast	Vista 1 & 2
8:00 AM – 9:00 AM	Break with Exhibitors	Cambridge Hall
9:00 AM – 10:15 AM	Concurrent Sessions & Discussion Groups	See Program Details Below
10:15 AM – 10:30 AM	Break with Exhibitors	Cambridge Hall
10:30 AM – 11:45 AM	Concurrent Sessions & Discussion Groups	See Program Details Below
12:00 PM – 1:20 PM	Lunch/Regional Business Meeting	Kensington ABCG
1:30 PM – 2:45 PM	Concurrent Sessions & Discussion Groups	See Program Details Below
2:45 PM – 3:15 PM	Break with Exhibitors	Cambridge Hall
3:15 PM – 4:30 PM	Concurrent Sessions & Discussion Groups	See Program Details Below
6:00 PM – 10:00 PM	Regional Dinner Celebration	Kensington ABCG
10:00 PM – 11:30 PM	Hospitality Suite	Nightwatch
<b>WEDNESDAY, MAY 3</b>		
7:00 AM – 9:00 AM	Breakfast	Vista 1 & 2
8:00 AM – 10:00 AM	Registration	Harrow Foyer
8:45 AM – 10:00 AM	Concurrent Sessions & Discussion Groups	See Program Details Below
10:00 AM	Meeting Adjourns	
10:30 AM – 12:00 PM	Planning Committee Debrief Meeting	Windsor C

# STAY UP-TO-DATE WITH SCHEDULE CHANGES!

**DOWNLOAD THE  
NCURA APP TO YOUR iPhone or ANDROID  
MOBILE DEVICE  
AND STAY CONNECTED!**

**Once you have downloaded the App,**

Once installed, you can tap “Events,” then choose the Region III Spring Meeting. Please note that access to this meeting on the app begins on the afternoon of Friday, April 29.

**Customize your meeting experience  
by adding sessions to the  
My Schedule feature!**

**Stay  
CONNECTED!**



## BREAKTHROUGH TO EXCELLENCE: RIDING THE WAVES OF RESEARCH ADMINISTRATION

# KEYNOTE ADDRESS

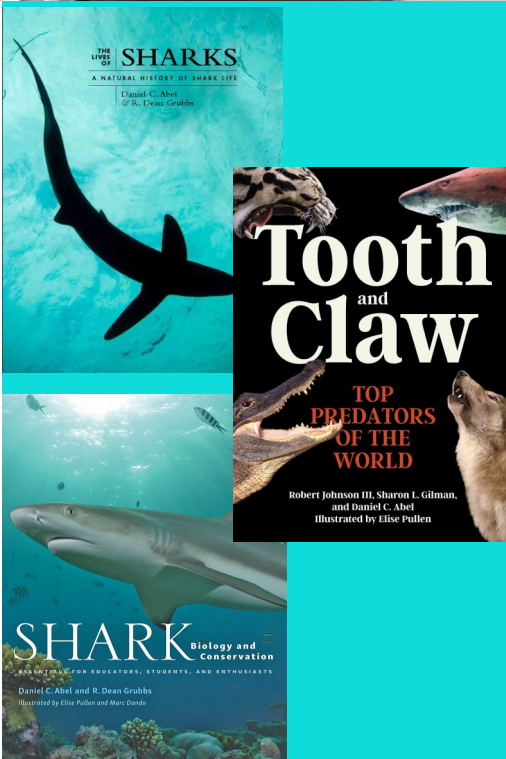
## Daniel Abel, Ph.D. Professor of Marine Science



Daniel C. Abel, PhD. is a Professor of Marine Science at Coastal Carolina University in Conway, SC. He earned his M.Sc. in marine biology from the College of Charleston and his Ph.D. in marine biology from the University of California-San Diego's Scripps Institution of Oceanography, and he was a postdoctoral fellow in marine biomedicine at the Medical University of South Carolina.

Dr. Abel's research focuses on the physiology and ecology of sharks and rays. In addition to numerous scientific papers, he is co-author of the books *Environmental Issues: Looking Towards a Sustainable Future* (4th ed, Pearson.), *Environmental Oceanography* (Jones and Bartlett), *Environmental Geology* (Jones and Bartlett), *Shark Biology and Conservation* (Johns Hopkins) the forthcoming *Tooth and Claw: Top Predators of the World* (2023, Princeton), *The Lives of Sharks* (2023, Princeton), and *Sharkpedia* (2024, Princeton).

Dr. Abel is an award-winning environmental columnist. He served as founding director of CCU's Sustainability Initiative from 2006 – 2012, and he has served on the board of directors of the Dogwood Alliance, a forest protection organization. Dr. Abel taught at sea and in more than 30 countries on the M/V Explorer with Semester at Sea in spring 2010 and summer 2012, 2013, and 2014, and his annual Biology of Sharks course held at the Bimini Biological Field Station in the Bahamas has run for over twenty-five years. He has appeared on CNN, CBC, CBS, NBC, The Weather Channel, and five National Geographic documentaries. Dr. Abel was a Senior Fellow of the U.S. Partnership for Education for Sustainable Development and was the inaugural Honors Distinguished Faculty Fellow at Coastal Carolina University. He is a native South Carolinian and resides in Pawley's Island, SC.





# MEETING INFO

**NEWCOMER:** (a new member or first-time attendee): NCURA encourages new members and first-time attendees to take advantage of the many opportunities the Spring Meeting offers to network and share ideas with your like-minded colleagues. Attend the NCURA Experience Session, participate in the various events such as Monday Night Dinner Groups and Hospitality Suite. Be sure to come out for Tuesday night's Regional Dinner Celebration, introduce yourself to new colleagues and dance the night away!

## CONTENT LEVEL DEFINITIONS:

**Basic:** Content leans toward a beginner's level or basic presentation of a topic.

**Overview:** Content is an overview of a topic and does not go too deep, but it provides the surface level or big picture for take-a-way objectives.

**Intermediate:** Content leans toward the seasoned research administrator or manager.

**Advanced:** Content level is complex and focused and leans toward the director and senior level.

**DIVERSITY AND INCLUSION:** The National Council of University Research Administrators (NCURA) recognizes, values, and celebrates diversity of persons, skills, and experiences in its mission to advance the profession of research administration. Thus, NCURA is committed to building and maintaining a diverse membership and a culture of inclusion. Every member of NCURA has a right, without regard to gender, race, ethnicity, age, religion, social class, sexual orientation, ability, personality, functional experience, or background, to fair and respectful treatment, equal access to resources to support professional growth, and equitable opportunities to contribute to NCURA's success. (<https://www.ncura.edu/AboutUs.aspx>)

**EVALUATIONS:** Your feedback is critical to the success of our meeting! Please take a moment to complete the surveys so that we can continue to improve your Spring Meeting experience. Evaluations are available on the NCURA App or at the Registration Desk.

**HANDOUTS:** We've gone green and will not provide session handouts at the meeting. If you wish to print out hard copies, please visit: <http://ncuraregioniii.com/presentations>. The website will be updated as presentation handouts are received. If you are attending a workshop, the presentation materials will be provided electronically before the meeting so that you may access them from your electronic device or print them to bring with you.

**Meeting App:** Download the FREE NCURA App for iOS or Android, enter the email address used on your registration form, and select NCURA Region III 2023 Spring Meeting. Customize your schedule by choosing sessions under the My Schedule menu. Navigate to sessions using the Maps menu. Last but not least, get up-to-the-minute updates on any last minute changes to the program schedule or planned activities through the Push Notification section!

**Meeting Hashtag:** Use **#R3BeachinFlamingos** when you post on social media including Facebook, Instagram and Twitter.

**REGION BUSINESS MEETINGS:** Region III holds a Business Meeting each year at the Spring Meeting. As a bonus, it's during lunch and everyone has to eat, so come eat and learn about what our fabulous region is doing. Everyone is welcome and encouraged to attend!

## SESSION DEFINITIONS:

**Concurrent Session** are presentations that have questions and answer time built in.

**Discussion Group** are small group, facilitated conversations. Instead of formal presentation, the specific topics are discussed and information is shared by the group's attendees.

**Workshops** are deep-dive presentations, traditionally supported with PowerPoint and handouts. They are taught by topic experts in a classroom style setting. If you have not already signed up for a workshop, don't miss out! You may register online at the Spring Meeting website [www.ncuraregioniii.com/sm-registration.php](http://www.ncuraregioniii.com/sm-registration.php) or onsite at Meeting Check-in. Please note that there is an additional cost associated with workshop offerings.

**TRACK DEFINITIONS:** Tracks are designed to ensure that attendees are able to choose topic-specific sessions to learn and meet educational objectives.

**Pre-Award:** pre-award office, sessions related to finding funding, putting proposal teams together, writing proposals, proposal development, budget development, institutional review and approval processes, proposal submission, post-submission follow-up activities such as resubmission, sponsor relations, and non-financial post-award

**Post Award:** post-award office and fiscal administration of sponsored projects, sessions related to award setup, financial management, rebudgeting, expenditure review, subrecipient monitoring, financial reporting, auditing, cost sharing, closeout, fiscal compliance, etc.

**Compliance:** compliance office and export controls, sessions related to all areas of research compliance, including risk assessment, animal care and use, human subjects, conflict of interest, export controls, data management, responsible conduct of research, environmental health and safety, export controls, etc.

**Departmental:** departmental research administration, sessions of interest to research administrators who report to an academic unit, research center, lab, or even a single PI.

**PUI:** predominantly undergraduate institutions, sessions of interest to research administrators who work at institutions with small sponsored program teams (1-3 staff members), sometimes more focused on teaching/liberal arts than research, and/or serve a predominantly undergraduate student body.

**Federal:** federal agencies and topics including the various interpretations of new and existing federal regulations, sessions related to funding opportunities, rules and regulations for federal grants and contracts, and federal updates.

**Diversity, Equity & Inclusion (DEI):** DEI encompasses a broad range of topics surrounding diversity, equity, and inclusion in leadership, in research administration, and in applicable situations that impact the daily experiences of all.

**eRA:** eRA focuses on techniques and tools to improve business processes and logistics using eRA and Cloud solutions to improve processes and manage organizational communications and change and more.

**Research Development:** focuses on strategic, proactive, catalytic, and capacity-building activities designed to facilitate individual faculty members, teams of researchers, and central research administrations in attracting extramural research funding, creating relationships, and developing and implementing strategies that increase institutional competitiveness.

**Senior Administration:** senior directors and administration, including retired professionals now in consulting roles, sessions of interest to very experienced research administrators, including topics such as succession planning, retirement considerations, giving back to the profession, and options for remaining active in the field post-retirement.

**VOLUNTEER OPPORTUNITIES:** We are always looking for volunteers! The time you invest in volunteering not only makes our organization more successful, but provides a great opportunity for you to utilize your skills and learn something new. It's a win-win for everyone - so go ahead, volunteer! For opportunities to get involved, please visit the Region III website: [www.ncuraregioniii.com](http://www.ncuraregioniii.com) or inquire at Meeting Check-in.

**QUESTIONS?** During or after the meeting, reach out to a Regional Officer, email the Program Chair, or visit the Meeting Registration area where someone will be most happy to assist!



SCAN ME

Volunteer QR Code!



# WORKSHOPS

## HALF DAY

### Saturday, April 29th

#### Half DAY

**8:30 AM - 12:00 PM**

##### WS1: NSF Primer

**Content Level:** OVERVIEW

**Track:** FEDERAL

This session will provide an overview of NSF proposal and award policies and procedures as outlined in the Proposal and Award Policies and Procedures Guide (PAPPG). Attendees will learn about proposal preparation and submission requirements, the merit review process, and post-award policies and terms and conditions.

**Samantha Hunter**, National Science Foundation and

**Jean Feldman**, National Science Foundation

**Room:** Kensington F

##### WS2: Pre-Award Basics

**Content Level:** Overview

**Track:** Pre-Award

Whether new to the profession or coming from a different niche of research administration, the pre-award phase of the sponsored projects lifecycle includes an overwhelming amount of information. This session aims at introducing the major components of pre-award at a high level. This includes reading a solicitation, preparing a budget, submitting a proposal, reviewing an award, and managing non-financial aspects of a project. This session focuses on the most common pitfalls and challenges those areas bring so attendees can avoid major issues in their early days as a pre-award research administrator.

**Celeste Rivera Nunez**, University of Central Florida;

**Stephanie Rodriguez-Makhlouf**, University of Central Florida; and **Linnea Minnema**, Samford University

**Room:** Eton

##### WS3: Managing a Research Portfolio: A Departmental Perspective

**Content Level:** Intermediate

**Track:** Post-Award

The role of the Departmental Research Administrator requires flexibility, significant communication skills, and the ability to navigate ever-changing priorities and

policies. Responsibilities associated with research administration can be overwhelming. The process of putting a proposal together, managing a grant once funded, and properly closing it out at the end are just a fraction of the day-to-day activities department administrators juggle. This workshop will focus on topics that influence the daily operations of managing sponsored awards from a post award Perspective. It is designed for departmental research administrators and will provide them with an overview of the significant principles and issues surrounding proposals, grants, and contracts. Topics will include budget development, identifying key personnel, sub-recipient vs. vendor, and cost sharing. This session will also focus on project management tasks, e.g., financial reports, account reconciliation, closeout of awards, cost transfers, allowable and allocable costs and much more.

**Tamara Hill**, Morehouse School of Medicine and **Jennifer Crockett**, UMass Chan Medical School

**Room:** Winchester

##### WS4: The ABC's of DEI in Proposal Development

**Content Level:** Overview

**Track:** Diversity, Equity, and Inclusion

This half-day workshop will explore the ABCs of Diversity, Equity, and Inclusion (DE&I) as it relates to proposal development. Federal agencies like the National Science Foundation have requested details on the inclusion of underrepresented groups for years. Unfortunately, these plans have often consisted of statements like, "I will include underrepresented groups" with very few details on how the PIs plan to address this requirement. Through the discussion of real-life examples and scenarios as well as interactive activities, participants will learn strategies for developing effective and impactful DE&I plans to make their proposal more competitive.

**Abby Guillory**, North Carolina State University and **Emily Devereaux**, University of South Carolina

**Room:** Oxford

**SNACK TIME**  
**10:15AM-10:30AM**

# #R3BeachinFlamingos

**Don't Forget! All Attendees Remember to Flamingle With Your Fellow Flamingos!**

## WELCOME RECEPTION:

SUNDAY, APRIL 30TH FROM 5:00 —6:30 PM: Join us in Embassy Suites / Currents Event Lawn (Side Lawn in Front) for the Spring Meeting Welcome Reception. Reconnect with old friends and make some new ones.

## AT THE MEETING

### Accessibility

The Embassy Suites Myrtle Beach - Oceanfront is an accessible facility with ADA-compliant rooms available upon request. Also available are transferable benches, roll-in showers, and TDD kits. This information and more may be found in the hotel's [Hotel Amenities - Embassy Suites by Hilton Myrtle Beach Oceanfront Resort](#); please contact the hotel directly to request accommodations.



## New Member Activities

Welcome to NCURA and to Region 3! You will soon see for yourself why Region 3 is the most **influential, fabulous** and **fun** region. We have a long history of being at the forefront of NCURA and the important initiatives that drive our great profession. From the legend of Pat the Flamingo to our State Cup competition, Region 3 is both rich in tradition and innovative in its approach to just about everything!

***The best way to benefit from all that NCURA and Region 3 has to offer is to get engaged in our Region's many activities. Here are a few designed especially with you in mind!***

### Networking Lunch

**Monday - 11:45am—12:45pm; Kensington ABCG**

On Monday, we will have a buffet style lunch. There is something for everyone! Additionally, committee coordinators and members of our standing committees will be present to explain what their committee does and how to get connected.

# WORKSHOPS

## HALF DAY SUNDAY, April 30th

### Half DAY 8:30 AM - 12:00 PM

#### WS5: NIH Unplugged

**Content Level:** OVERVIEW

**Track:** FEDERAL

Every successful journey starts with a good foundation. If you are new to working with the NIH, this presentation will answer key questions. What is the NIH? Where do I start? Who to contact when I need help or advice? What's the application process and how long does it take? I will walk you through the grants life cycle and give you an overview of key resources you will need to be successful.

**Gabriel Hidalgo**, National Institutes of Health

**Room:** Hampton

#### WS6: Post-Award Basics

**Content Level:** Basic

**Track:** Post-Award

This session will explore effective pre-award strategies for maximizing post-award success and will delve into the functional details of topics such as award acceptance and/or negotiation, financial system account set up, cost accounting standards, subcontracting and subrecipient monitoring, budget and other modification, billing and cash management, effort reporting, and project closeout.

**Xiaowen Ma**, Emory University; **Steve Koogler**, Emory University; and **Daniela Prelipceanu**, Rutgers University

**Room:** Eton

#### WS7: Form a STAR and Create SPACE: Launch Your Strategic Vision Using a Virtual Model for Faculty Development

**Content Level:** Intermediate

**Track:** Research Development

How do you offer more comprehensive faculty development with limited time and resources? The Office of Grants Development and Administration at Georgia State University's Perimeter College is here to help! Increasingly, university research administrators recognize a link between robust research development

activities and external funding success (Ross, R., Reeves, J., Scarpinato, K., & Pelham, M. (2019). Success factors for university research development offices and activities. Journal of Research Administration, L(3)). In 2018, we had a vision to increase our number of multi-year, recurring grant awards. Through strategic planning, we created faculty learning outcomes and designed the Scholarship, Teaching, And Research (STAR) Program. Five years on, we have used our virtual and modular lessons to train over 65 faculty members and department chairs in topics that range from The Life Cycle of a Sponsored Program to Budget Basics. We have also expanded into SPACE (Sponsored Programs Academy for Collaborative Excellence), supporting small writing teams during the development and submission of specific NEH and NSF grant proposals. Through interactive tasks and discussions, you will identify what faculty members at your institution need to know to contribute to external funding success. Taking a strengths-based approach, you will then begin to map out a faculty development program that can help you reach your strategic goals.

**Leonard Connor**, Georgia State University-Perimeter and **Mary Elizabeth Tyler-Boucebci**, Georgia State University-Perimeter

**Room:** Winchester

#### WS8: Build It and They Will Come: Reimagining Research Administration Professional Development for Faculty, Staff, and Students

**Content Level:** Intermediate

**Track:** Professional Development

Georgia Tech is re-imagining its research administration professional development program for faculty, staff, and students. GT is 3 years into the roll-out of its re-imagined professional development program. In this session you will work with representatives of the Research Education and Outreach Directorate. Workshop attendees will: 1) be exposed to the new organizational structure and plans for the future as well as the staffing and budget initiatives needed to put this new education and outreach program into place, 2) learn how to evaluate and implement a new Learning Management System



# WORKSHOPS

**HALF DAY SUNDAY, April 30th**  
**Continued**

## Half DAY

**8:30 AM - 12:00 PM**

software to meet their needs, 3) discuss video production software programs that are currently in use at GT, 4) explore the structure and implementation of GT's internal certification and CRA exam preparation programs, 5) review various delivery formats and their integration to reach the varying compliance content and training needs of the PI/PD, Research Administrators, and graduate students/Post-Docs, 6) engage in a hands-on activity to implement and/or improve internal professional training programs. impactful DE&I plans to make their proposal more competitive.

**Robert Bingham-Roy**, Georgia Institute of Technology;  
**Deanna Hendrickson**, Georgia Institute of Technology;  
**Lee Broxton**, Georgia Institute of Technology; **Elizabeth Omiteru**, Georgia Institute of Technology; and **Monte Hammon**, Georgia Institute of Technology  
**Room:** Kensington F

### WS9: Creating Standard Operating Procedures (SOPs) to Connect Your Team

**Content Level:** Overview

**Track:** An SOP is a document that gives step-by-step information on how to perform a task and if written properly, will help employees learn and understand their job roles and responsibilities. This half-day workshop will review how policy informs standard operating procedures (SOPs), guide participants through the importance and best practices of developing and maintaining SOPs and provide participants with an opportunity to review templates and develop their own SOPs during the workshop.

**Tolise Dailey**, Duke University and **Abby Guillory**, North Carolina State University  
**Room:** Oxford

Be sure to take advantage of  
the mid-morning snack break  
at 10:15AM!



# MONDAY, May 1st

## WELCOME, KEYNOTE, CONCURRENT SESSIONS, & DISCUSSION GROUPS

**8:30 - 9:00 AM Conference Welcome**

**9:00 - 10:00 AM Keynote Speaker**

*Dr. Daniel C. Abel, Professor of Marine Science, Coastal Carolina University*

Location: Kensington ABCG

## 10:15 AM - 11:30 AM

### CONCURRENT SESSIONS

#### USDA Rural Development Telecommunications Program Loans and Grants

**Content Level:** Overview

**Track:** Federal

An overview of the major grant and loan programs managed by the Telecommunications Program of the USDA Rural Utilities Service which support access to broadband, distance learning, and telemedicine.

**Kenneth Wiseman, USDA**

**Room:** Kensington F

#### Fundamentals of Material Transfer Agreements

**Content Level:** Overview

**Track:** Post Award / Compliance

This session would cover the underlying principles of MTAs, as well as some basic contracting mechanisms. We'll discuss types of materials that are transferred, and the importance of MTAs for University researchers. We'll cover Industry vs. UBMTA vs. Academic/Non-Profit MTAs and how these different types fall into the least and most complex work that we do. We'll discuss strategies for gaining the information you need to complete an MTA, and what can happen if important information is missing. Compliance factors that involve other university research-supporting offices will be discussed. The presenters will review the anatomy of a basic MTA and discuss some of the complicating factors that they have experienced working with these agreements.

**Kendall Crosby, Georgia Institute of Technology, Lauren Beebe, Georgia Institute of Technology, and Alison Peffer, Georgia Institute of Technology**

**Room:** Oxford

#### NIH Updates

**Content Level:** Overview

**Track:** Federal

Don't miss this opportunity to hear about what is new and being developed within the National Institute of Health's (NIH) programs, policies, and budgets. In this comprehensive review, participants will learn about recent policy updates and how their respective institutions may be impacted. Upon completion of the presentation, participants will have the opportunity to ask questions about new and existing policies. Topics include recent and upcoming changes to NIH policy, compliance requirements, and so much more!

**Gabriel Hidalgo, National Institutes of Health**

**Room:** Kensington DE

#### Don't Work Harder, Look Closer

**Content Level:** Intermediate **Track:** Pre-Award

With the ever-present challenges of staffing shortages, scarce departmental funds and too-much-work-too-little-time, this presentation explores ways that you can use software (EXCEL) and platforms (Outlook, Quick Steps, Shortcuts, Social Media, Clipboard) that are already present in your department to develop useful tools that will help you to improve efficiency and reduce stress. In addition, there is a 'Plus' factor which is an upgrade: the extra step. These Plus factors help you exploit the software and platform benefits of these tools so that you add value and elevate the usefulness of the tools you create.

**Elizabeth Yute, University of Pittsburgh and Allison Vorp, University of Pittsburgh**

**Room:** Winchester

# MONDAY, May 1st

## WELCOME, KEYNOTE, CONCURRENT SESSIONS, & DISCUSSION GROUPS

### 10:15 AM - 11:30 AM Continued

#### DISCUSSION GROUPS

##### Housing Grant Accounting in Office of Research and Sponsored Projects (ORSP)

**Content Level:** Overview

**Track:** PUI

This open discussion group will share different strategies, placements, interaction, techniques on having an accountant position in or shared with a sponsored programs office at a PUI.

**Rodney Granec**, University of West Alabama and **Linnea Minnema**, Samford University

**Room:** Pembroke

##### Time Management in Research Development

**Content Level:** Intermediate

**Track:** Research Development

Balancing a research development workload can be challenging, especially since we spend our days writing, strategizing, and teaming for large, competitive proposals and centers, and our work is never truly finished. This discussion group will be a forum to share experiences and techniques for leading a balanced career by being able to turn off work outside of the office to avoid burn out.

**Emily Devereux**, University of South Carolina and **Rebecca Wessinger**, University of South Carolina

**Room:** Somerset

### 1:00 PM - 2:15 PM

#### Concurrent Sessions

##### Managing Foreign Subawards

**Content Level:** Intermediate

**Track:** Post-Award

Foreign sub-awards are becoming more common and are coming under great scrutiny from all levels of research administration. This session will work through the foreign sub-award process from proposal to closeout. Highlighted areas would be things to keep in mind when writing the proposal, effective monitoring and procedures, and closeouts. This session will look at foreign sub-awards and sub-recipient monitoring from a departmental perspective, identifying areas of potential risk as well as auditing guidance.

**Steve Koogler**, Emory University and **Maleika Farley**, Emory University

**Room:** Oxford

##### Compliance Oversight Solutions for Sponsored Programs and IRB

**Content Level:** Advanced

**Track:** Compliance

In the increasingly complex world of compliance, many institutions are challenged to ensure that their internal controls are sufficient to effectively manage a growing portfolio of sponsored program

financial activities. Likewise, ensuring that research protocols involving human subjects are appropriately monitoring and managed in increasingly challenging. This session will discuss one university's model for ensuring compliance while developing highly effective solutions to more effective financial and IRB management. Topics will include the development of technology solutions in support of financial oversight, training and communication strategies, and the development of appropriate metrics in assessing and mitigating risk.

**Julie B. Cole**, East Carolina University, **Becky Welch**, East Carolina University, and **Kenneth Briley**, East Carolina University

**Room:** Kensington F

**Use #R3BeachinFlamingos when posting on social media**





# MONDAY, May 1st

## WELCOME, KEYNOTE, CONCURRENT SESSIONS, & DISCUSSION GROUPS

### 1:00 PM - 2:15 PM Continued

#### Concurrent Sessions

##### Breaking Out of the Silos: How Sponsored Programs & Advancement Can Mutually Benefit Each Other's Work

**Content Level:** Advanced

**Track:** PUI

The relationship between Sponsored Programs and Advancement/Development is sometimes framed as adversarial, even in how we name things (Gifts vs. Grants, etc.) In this session, we will work to change that narrative and work together to build a partnership that can mutually benefit both enterprises. Highlighting the activities that are best suited for the Sponsored Programs Office and developing a better understanding the role Advancement/Development has, this session will demonstrate why an inclusive "Both/And" approach will lead to the best overall outcomes.

**Scott Pierce**, Abraham Baldwin Agricultural College and **Linnea Minnema**, Samford University

**Room:** Winchester

##### NCURA Experience and Volunteering

**Content Level:** Overview

**Track:** All

The mission of NCURA is to advance the profession of research administration through education and professional development programs, the sharing of knowledge and experiences, and the fostering of a diverse, equitable, and inclusive global community. In this session, NCURA staff member, Audrey Nwosu, and NCURA members Emily (board member) and Scott (immediate past chair) will share their NCURA experience and provide information on how you can get involved in NCURA to maximize your membership.

**Audrey Nwosu**, NCURA; **Emily Devereaux**, University of South Carolina; and **Scott Niles**, Georgia Institute of Technology

**Room:** Hampton

##### Internal Controls: Does It Even Apply to Me?

**Content Level:** Overview / Basic

**Track:** Departmental

Staying compliant with internal institutional and agency policies can be overwhelming. In this session, we will outline the roles and responsibilities of internal controls for all areas involved: Institution, PI, and research administrator! We'll explore different ways to implement compliance controls and engage the audience in establishing day-to-day practices.

**Betty Morgan**, Duke University and **Lorrie Robbins**, Duke University

**Room:** Eton



#### Discussion Groups

##### Ask NIH

**Content Level:** Overview

**Track:** Federal

The discussion group will give attendees the opportunity to ask questions of the NIH expert on topics that were discussed during the NIH Unplugged workshop and NIH Update concurrent session.

**Gabriel Hidalgo**, National Institutes of Health

**Room:** Kensington DE

##### Pre and Post Working Together

**Content Level:** Intermediate

**Track:** Pre-Award

In this discussion group we will discuss who pre and post award working together can benefit Researchers and Research Administrators at your institutions. We will also discuss best practices for working together.

**Danielle McElwain**, University of South Carolina and **Savannah Britz**, University of South Carolina

**Room:** Somerset

# MONDAY, May 1st

## CONCURRENT SESSIONS & DISCUSSION GROUPS

### 2:30 PM - 3:45 PM

#### CONCURRENT SESSIONS

##### When Riding the Waves Feels Like You're Drowning: Overcoming Research Administration Hurdles at a PUI

**Content Level:** Overview

**Track:** PUI

Many times, at PUIs, there is a smaller number of research administrators to manage the many tasks of research administration, which can become overwhelming. This session will identify common rip tides experienced by PUI research administrators and identify ways to address and overcome a wipeout.

**Laneika K. Musalini**, Columbus State University and **Jeanette Moss-Smith**, Columbus State University

**Room:** Oxford

##### Diving Into Inclusion: Strategies and Best Practices for Working with Faculty with Diverse Abilities and Multilingual Faculty

**Content Level:** Overview

**Track:** Diversity, Equity, and Inclusion

Faculty who are labeled as disabled and/or who are non-native English speakers struggle to find a place in the academe, and when they do, their journey is often fraught with various roadblocks. These faculty are dismissed and overlooked, and the scholarship around this topic is reflective of this dismissal. In this session, participants will 1) learn about the current scholarship around multilingual faculty and faculty with diverse abilities, 2) understand how these frequently marginalized faculty navigate the academe, and 3) how research administrators can adequately support these faculty members by incorporating solutions and strategies centered around accessibility and inclusivity.

**Tiffany Washington**, George Mason University and **Karen Bell**, George Mason University

**Room:** Winchester

##### Best Practices, Examples, and More: Ensuring Research Compliance for Data Retention, Destruction and Disposal

**Content Level:** Intermediate

**Track:** Compliance

What do you do with your data and research materials once a study has concluded? How do you know what to keep - or how to dispose of the information? What is the best way to stay on top of the ever-growing pile of papers and bytes? The risks associated with data proliferation and with poor data management are substantial, and the governing regulations are constantly in flux. This session will talk about some of the best practices that can support the management of the lifecycle of all things data - retention, disposal, and destruction.

**Marcy Huey**, University of Alabama

**Room:** Kensington F

##### Partnering Between the Central Office and a Department

**Content Level:** Overview / Basic

**Track:** Departmental Administration

The session will address the "perceived" complications associated with The Central Offices and Departments working together. From there, we will seek to identify steps to bridge the divide and challenges between both areas. After pinpointing the difficulties, we can find ways to promote an effective partnership between our Central Offices and Departments.

**Wayne Brown**, Rutgers University

**Room:** Eton

#### NETWORKING LUNCH

11:45 AM–12:45 PM

Kensington ABCG

**Eat Lunch:** Everyone has to eat!

**Get Connected:** Come and learn about all the ways you can get involved in Region III. Ask questions and give input on topics the region needs to address in the future. Meet committee coordinators and other flamingos!

**MONDAY, May 1st**  
**CONCURRENT SESSIONS & DISCUSSION GROUPS**  
**2:30 PM - 3:45 PM**

**DISCUSSION GROUPS**

**Maintaining Morale and Connection Among a Remote Workforce**

**Content Level:** Overview

**Track:** Pre-Award

For more and more of us, the days of informal run-ins in the office are a thing of the past. With remote work becoming a pre-requisite for many potential new hires, research offices have had to shift to hybrid or fully remote systems. Join this discussion group to learn what the University of Central Florida Sponsored Programs team is doing to mitigate the potential disconnect resulting from managing a remote work force, including hiring, onboarding, and team building. Come with your own examples of what has worked well for your institution, and what fell flat.

**Stephanie Rodriguez-Makhlouf**, University of Central Florida; **Celeste Rivera-Nunez**, University of Central Florida; and **Tameria Mace**, University of Central Florida

**Room:** Hampton

**I Finished the Race. Now What?**

**Content Level:** Overview

**Track:** Senior Administration

This is a discussion group to talk about how to plan for retirement after a career in research administration. Panelists will reveal how they arrived at retirement strategies and implemented them. What are some of the alternatives?

**Pat Green**, Retired (Vanderbilt University) and **Jerry Fife**, Point Consulting Group

**Room:** Pembroke

**Hot Topics in Post-Award Research Administration**

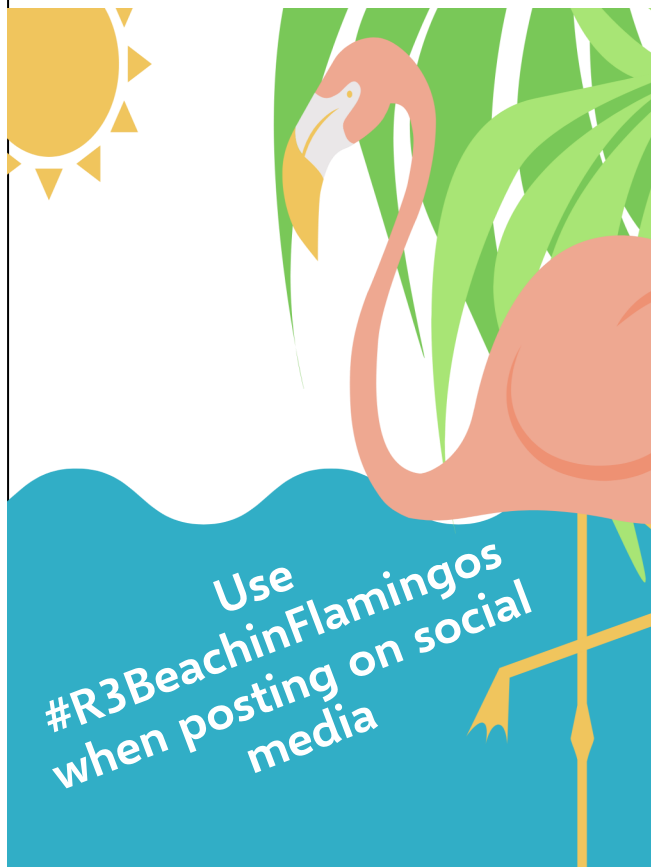
**Content Level:** Overview

**Track:** Post-Award

This open discussion will be about trending post award issues and how research administrators handle the trending topics.

**Shekinda Ward**, Vanderbilt University and **Tracy Louder**, Auburn University-Montgomery

**Room:** Somerset





**MONDAY, May 1st**  
**CONCURRENT SESSIONS & DISCUSSION GROUPS**  
**4:00 PM - 5:00 PM**

**CONCURRENT SESSIONS**

**Ewwy, Gooley, C. U. I.**

**Content Level:** Intermediate

**Track:** Compliance

If your institution performs research for the Federal Government, chances are that at some point or another you may have to store and handle Control Unclassified Information (CUI). Learn what constitutes CUI, the proper way that it is marked, how to handle it, share it and how to store it in compliance with federal regulations.

**Diane Barney**, Georgia Institute of Technology and  
**Nicolas Perez**, Georgia Institute of Technology  
**Room:** Kensington DE

**Skillfully Mastering a 360: Supporting the Needs of PIs at Every Level**

**Content Level:** Overview

**Track:** Research Development

The needs of PIs vary depending on where they are in their career. As research administrators, we know that new researchers have needs that are different from those of senior researchers. This session will introduce different approaches to research development while supporting faculty at different levels in their career (i.e., early/mid/late career).

**Laneika K. Musalini**, Columbus State University and **Jeanette Moss-Smith**, Columbus State University  
**Room:** Eton

**Ride the Virtual Wave to Create STAR Faculty**

**Content Level:** Overview

**Track:** PUI

In this session participants will learn about a virtual training program designed to prepare faculty at a PUI to pursue external funding for projects that meet their interests and how to create and deploy their own training program. An interactive discussion will enable participants to share their success and challenges when it comes to faculty

training.

**Leonard Connor**, Georgia State University-Perimeter and **Mary Elizabeth Tyler-Boucebci**, Georgia State University-Perimeter  
**Room:** Winchester

**Mental Health Check for When Things Go Awry for New Director and Managers**

**Content Level:** Intermediate

**Track:** Senior Administration

A vital skill for new directors and managers to avoid burn out is how to step back and assess stressful situations. Not all situations that present as an emergency are as emergent as they seem, and it is critical that directors and managers know how to spend their energy. This skill is also important in order to not burn out your team(s) with false emergencies on a regular basis and to help them learn how you set priorities. In this session, you will also hear from seasoned senior leadership on how they compartmentalize, assess priorities, and balance their time outside of work to help avoid burn out and keep a healthier mindset.

**Emily Devereaux**, University of South Carolina & **Danielle McElwain**, University of South Carolina  
**Room:** Hampton

**Leveraging your eRA System to Work Smarter, Not Harder**

**Content Level:** Basic

**Track:** eRA

Your institution invested in an eRA system but are you using it to its full potential? Are you happy with your reporting and what do you do with that information? In this session, we will discuss various cases where we have leveraged our systems to branch out across the research enterprise to assist with overall objectives, provide forecasting, assist with process improvement and training among other uses.

**Nichole Cavin**, University of Alabama and **Amanda Capps**, University of Alabama-Birmingham  
**Room:** Kensington F

**MONDAY, May 1st**

**CONCURRENT SESSIONS & DISCUSSION GROUPS**

**4:00 PM - 5:00 PM**

## **CONCURRENT SESSIONS**

### **Continued**

#### Private Sector to Director: My Journey from Entry Level Analyst to Director

**Content Level:** Intermediate / Advanced

**Track:** Departmental Administration

Upon graduating college in the early 2000's full of ambition I was welcomed into the job market with an economic recession. I fell into my first career position for a biotechnology startup. Little did I know at that time this decision would kick off my path down the research administration rabbit hole. Soon after I migrated to higher education and the central office as an entry level analyst. Fast forward and I am Director of Post-Award Operations at Emory University. In this session we'll explore career advancement, successes, challenges, and everything in between using my career as an example. How can you build lasting professional relationships? Learn effective ways to promote within an organization.

**Brian Miller**, Emory University

**Room:** Oxford

## **DISCUSSION GROUPS**

#### Avoiding Common Pitfalls with Federal Contracts

**Content Level:** Basic

**Track:** Federal

Whether you are a new administrator or an administrator at an institution new to the realm of Federal contracts, this discussion will introduce participants to the basics of federal contracting and their role in the process of directly funded contracts or subcontracts with commercial entities as the government lead. From data call preparations, proposal submissions, contract negotiations, navigating CUI, and managing reporting; there are several points in the process that can be difficult to navigate. Discussing experiences and providing some real-life case studies could help others in their advancement with Federal Contracts.

**Jessica Rodgers**, University of Alabama-Huntsville  
and **Natalie Parker-McDaniel**, University of Alabama-Huntsville

**Room:** Hampton

HAPPY

*2023 Spring  
Meeting  
Flamingos!*

**Use #R3BeachinFlamingos  
when posting on social media**

## Tuesday, May 2nd

### CONCURRENT SESSIONS & DISCUSSION GROUPS

9:00 PM - 10:15 AM

#### CONCURRENT SESSIONS

##### NSF Updates

**Content Level:** Overview

**Track:** Federal

This session will cover updates to the NSF Proposal and Award Policies and Procedures Guide (PAPPG) (NSF 23-1) including revisions to the biographical sketch and current and pending support, and the transition to Research.gov for proposal preparation and submission.

**Jean Feldman**, National Science Foundation and  
**Samantha Hunter**, National Science Foundation

**Room:** Kensington F

##### Closeouts 101

**Content Level:** Basic

**Track:** Post-Award

Closeouts are a key part of the award lifecycle but are often the lowest on the list of priorities. This oversight results in the creation of a backlog and can have financial consequences for the institution. Come join us for an interactive session to learn more about why closeouts are important and how to properly prepare for the closeout stage of the award.

**Jennifer Crockett**, UMass Chan Medical School and  
**Tamara Hill**, Morehouse School of Medicine

**Room:** Winchester

##### Building a Sponsored Programs Office at a PUI

**Content Level:** Intermediate

**Track:** PUI

This session will provide new or experienced OSP Directors tips, tricks, and innovative ideas of how to build or grow a Sponsored Programs office at a PUI. This presentation will be participant driven whether you are new to Sponsored Programs, going from an R1 institution to a PUI, or working up the career ladder at your PUI.

**Rodney Granec**, University of West Alabama

**Room:** Oxford

##### Hiring and Retaining in Today's Environment (Catching 'em and Keeping 'em)

**Content Level:** Intermediate

**Track:** Senior Administration

Remote and Hybrid and Office, Oh My! Recruiting and retaining good employees has become trickier (and scarier) than ever. The Covid pandemic opened our eyes to the many ways that we can accomplish our jobs as well as how we think about what a productive workplace looks like. In today's employment market, employers face many challenges, including high rates of attrition, meeting employee expectations, and increased competition for qualified candidates. There also are opportunities. The most intriguing of which is the greatly expanded pool of talented candidates. As we cast our lines into this new pool, we must learn how best to attract and keep our catch.

**Thomas Coggins**, University of South Carolina and  
**Nida Reid**, University of South Carolina

**Room:** Hampton

#### Flamingo Fun Walk

### DON'T FORGET!!

Tuesday, 6:30 - 7:00 AM

Meet in Embassy Lobby by the  
Concierge Desk



Led by Pat Green & Jaime Petrasek



## Tuesday, May 2nd

### CONCURRENT SESSIONS & DISCUSSION GROUPS

9:00 AM - 10:15 AM

#### DISCUSSION GROUPS

##### eRA Essentials

**Content Level:** Basic

**Track:** eRA

In this discussion group, we will identify essential elements of eRA System and workarounds to current pain points we all encounter. What are the needs versus wants? Are we being realistic? This is an opportunity to learn how other institutions are handling their data and maintaining the process workflow.

**Amanda Capps**, University of Alabama-Birmingham & **Nichole Cavin**, University of Alabama

**Room:** Pembroke

##### Why is 100% So Hard: Time and Effort

**Content Level:** Overview

**Track:** Departmental Administration

Join a discussion on why explaining effort is often difficult in academic research environments. Let's talk about tips to better explain and manage effort reporting.

**Kristy Rinker**, Auburn University

**Room:** Somerset

10:30 AM - 11:45 AM

#### Concurrent Sessions

##### Making Waves, Building Your Career as a Research Administrator

**Content Level:** Overview

**Track:** Diversity, Equity, and Inclusion

Are you an early-career research administrator looking to advance and make an impact? Join us to learn about the NCURA Young Professionals Council (35 and under) and other career development opportunities. Research Administration is a quickly growing field that values learning and growth. This is emphasized by the many resources already available to early-career Research Administrators. We will explore some of what Research Administration has to offer and how you can set goals and put these resources to work for you.

**Savannah Britz**, University of South Carolina and **Melissa Freudenberger**, University of Tennessee  
**Room:** Eton

##### Automating Pre-Award and Research Development: A Smartsheet Initiative

**Content Level:** Intermediate

**Track:** Pre-Award / Research Development

According to the Federal Research Economic Data (FRED), 11.2 million jobs were reported to

be unfilled as of July 2022. Research Administrators (RA) are no stranger to a lack of workforce and, in turn, the inevitable workplace burnout. It is vital to automate processes associated with a RA's job to manage workload and decrease burnout. Smartsheet is a cloud-based platform that takes project management to an easier-to-understand, more consumable level. In this session, we will review the benefits of automating processes, the steps of creating a form and database for Pre-Award and Research Development and implementing automations in Smartsheet.

**Shannon Ellis**, University of South Carolina and **Rebecca Wessinger**, University of South Carolina

**Room:** Winchester



## Tuesday, May 2nd

### CONCURRENT SESSIONS & DISCUSSION GROUPS

### 10:30 AM - 11:45 AM Continued

#### Concurrent Sessions

##### Managing Remote Teams: Opportunities and Challenges

**Content Level:** Intermediate

**Track:** Departmental Administration

Managing the work environment has significantly changed with the spread of COVID in 2020. Conservative office space has adapted to hybrid or complete remote models. Technology is vastly changed by the COVID landscape and the discoveries of new ways of doing business. How do we manage such a dynamic work environment and keep pace with new strategies and technology? Attendees will learn to seize the opportunity in a shifting work environment and learn to apply strategies to effectively manage remote work teams.

**Tuyen Phan**, Duke University and **Tasha Owens**, Duke University

**Room:** Hampton

##### NSF Payments and Analytics Branch—Post-Award Financial Processes

**Content Level:** Overview

**Track:** Federal

NSF's Payment and Analytics Branch, within the Division of Financial Management, will provide an overview of their financial management practices and operations, as well as new initiatives within the branch. Topics covered include awardee financial reporting and reimbursement responsibilities, best practices and frequently asked questions, recurring monitoring activities, critical fiscal year timelines, as well as new innovations in grant monitoring. This session will be helpful to both new and current NSF awardees to learn more about post-award financial activities at NSF.

**Justin Poll**, National Science Foundation and **Cheryl Coppet**, National Science Foundation

**Room:** Oxford

##### IRB: It's the Right Thing To Do

**Content Level:** Overview

**Track:** Compliance

In this session we will discuss the why and how of IRB approval for human subjects as well as what important aspects the researcher should be aware of in order to have a successful IRB approval.

**Glenda Davis**, University of Alabama

**Room:** Kensington F



**GRAB A SEAT  
FOR LUNCH  
at our  
REGIONAL  
BUSINESS  
MEETING  
12:00 PM**

#### DISCUSSION GROUPS

##### Hot Topics for PUIs

**Content Level:** Overview

**Track:** PUI

At PUI's with small sponsored programs offices, we often come across questions and don't have a colleague nearby that we can stop by their desk to brainstorm with. Maybe you have a question that you would like input on or have solved something at your institution that you'd like to share? Join us for an interactive discussion group with your PUI peers to discuss burning topics. Find out what challenges others are having, share some of your own, and let's talk together to find advice and solutions.

**Amanda Capps**, University of Alabama-Birmingham and **Nichole Cavin**, University of Alabama

**Room:** Pembroke

## TUESDAY, May 3

### CONCURRENT SESSIONS & DISCUSSION GROUPS

1:30 PM - 2:45 PM

#### CONCURRENT SESSIONS

##### The Redux of Research Inequities: Historical Case Studies of the Unprotected and Uninformed

**Content Level:** Advanced

**Track:** Diversity, Equity, and Inclusion

This session will explore historical case studies that illustrate the impact of research inequities on vulnerable populations and discuss how these practices have contributed to mistrust, systemic and structural barriers, and racial inequalities in research. It is important to address historical research inequities, particularly those that impacted marginalized and unprotected populations. Thus, this session will also examine the ethical implications of these case studies and past research practices and their impact on the current research landscape and other intersectional areas, as well as promote the importance of diversity, equity, and inclusion in research for all individuals, particularly vulnerable populations.

**Moniqua Holton**, American Heart Association and  
**Sheleza Mohamed**, American Heart Association

**Room:** Kensington F

##### Building a Better Budgeting Tool

**Content Level:** Intermediate

**Track:** Departmental Administration

The budget is an important part of the proposal review process, and if it is not well justified, it can affect the review score almost as much as the science. However, the budget development process is one of the most intimidating components for faculty researchers. Our role as Research Development (RD) professionals can help make this task less overwhelming and time consuming in the proposal development process with the right RD tools in place. This session will focus on helping RD professionals build budgeting tools that fit their institutional and research faculty needs. We will discuss and showcase the budgeting tools we have in place in the UofSC College of Engineering and Computing's Research Enhancement and Development Office (RED Team), including streamlined, but comprehensive budget templates and narrative boilerplates.

**Danielle McElwain**, University of South Carolina;  
**Rebecca Wessinger**, University of South Carolina;  
and **Shannon Ellis**, University of South Carolina  
**Room:** Oxford

##### Developing a Budget Proposal

**Content Level:** Basic

**Track:** Pre-Award

This interactive session will present the basic framework of budget development using standard costs categories and how it can be transformed into NIH modular budget format. It will cover briefly Cost Principles, Direct vs. Indirect Costs, and Cost share.

**Mariquita 'Kit' Boone**, University of Memphis and  
**Mark Lynam**, Tennessee Technological University

**Room:** Winchester

##### Growing Pains: Reassessing What's Critical

**Content Level:** Intermediate

**Track:** Senior

As the institution's research enterprise grows, assessing whether the resources allocated have kept up with the growth can be challenging. Whether more resources are dedicated are not, unit leaders can refocus efforts to meet high risk and current trends. This session will focus on where to begin that assessment and what areas should be reviewed before making changes and shifting gears.

**Javeria Kazi**, Virginia Commonwealth University  
and **Maira Gonzalez**, UTMDACC

**Room:** Eton

#### DISCUSSION GROUPS

##### Ask NSF

**Content Level:** Overview

**Track:** Federal

The discussion group will give attendees the opportunity to ask questions of the NSF experts on topics that were discussed during the NSF Primer workshop and NSF Update concurrent session.

**Jean Feldman**, National Science Foundation and  
**Samantha Hunter**, National Science Foundation

**Room:** Kensington DE

**Tuesday, May 2nd**

**CONCURRENT SESSIONS & DISCUSSION GROUPS**

**1:30 PM - 2:45 PM**

## **DISCUSSION GROUPS**

### **Continued**

#### **Current Issues with F&A**

**Content Level:** Overview

**Track:** Post-Award

F&A recovery is an important source of funding for higher education institutions and even a small increase in an organization's F&A rate can add millions of dollars over the term of the rate agreement. Join the discussion, share your insights, and learn from others about opportunities to possibly increase your F&A rate for your next submission, emerging issues, and the current landscape of F&A rates.

**Bill Lambert**, Attain Partners and **Tamara Hill**, Morehouse School of Medicine

**Room:** Pembroke



**3:15 PM - 4:30 PM**

## **Concurrent Sessions**

### **Breaking Barriers for Women in Leadership**

**Content Level:** Advanced

**Track:** Diversity, Equity, and Inclusion

Women aspiring to rise in senior leadership positions face barriers that are still difficult to break as they were for past generations of women in the workplace. In this session, participants will hear from women in leadership talk about the steep steps they have had to take to further themselves in their careers, common barriers women have faced in their careers of research administration, how it has impacted their lives outside of work, and the important role of women and diversity in ensuring success for each other in our field.

**Emily Devereaux**, University of South Carolina and **Erika Cottingham**, United Way of the Chattahoochee Valley

**Room:** Kensington F

### **Minimizing and Avoiding Research Misconduct**

**Content Level:** Intermediate

**Track:** Post-Award / Compliance

This concurrent session will give insight into the field of research compliance and post-award with a focus on research misconduct. Research misconduct can occur when you least expect. Therefore, it is helpful to know how to minimize or avoid it.

**Tracy Louder**, Auburn University-Montgomery and **Carpantato Myles**, University of Alabama

**Room:** Oxford

### **Export Controls**

**Content Level:** Intermediate

**Track:** Federal

Overview of Export Controls and Deemed Exports for Research Administrators. This will include an overview of the agencies and regulations; what to watch for in agreements; what is (and isn't) fundamental research and deemed exports.

**Mark Lynam**, Tennessee Technological University  
**Room:** Eton



**TUESDAY, May 2nd**

**CONCURRENT SESSIONS & DISCUSSION GROUPS**

**3:15 PM - 4:30 PM**

## **CONCURRENT SESSIONS**

### **Continued**

#### **Learn to Love the FAR**

**Content Level:** Intermediate

**Track:** Federal

Join us for an interactive session that will make you love FAR! We will discuss the organization of the FAR, recent hot topics, some specific FAR clauses, and everything else FAR related we can fit into the session time. Tips and tools for successful negotiation of FAR clauses will be shared. FAR supplements, including DFARs, FAR prescriptions, FAR applicability, and FAR flow-downs and more will be discussed. Does the term self-deleting in reference to FAR clauses make you shudder? You will want to attend this session!

**Jill Frankenfield**, University of Maryland

**Room:** Winchester



## **DISCUSSION GROUPS**

#### **Award Closeout: Challenges, Solutions, and Execution**

**Content Level:** Overview

**Track:** Departmental Administration

This interactive discussion session will highlight the main challenges often faced when tackling award closeout at a department level. We will work through creative solutions to these issues that can be adopted for universities of varying sizes. During the

discussion, different perspectives will be covered based on roles, sponsor types, and university administration guidance. You will walk away with tools to prepare for project closeout as a research administrator, a network of colleagues with experience handling obstacles during this process, and the framework to guide principal investigators through closing out an award.

**Lyshandra Bennett**, Georgia State University

**Room:** Somerset

#### **The Grant Writing Enhancement Program: Preparing Faculty for the Pursuit of External Funding**

**Content Level:** Basic

**Track:** Research Development

The Grant Writing Enhancement Program (GEP) at Middle Tennessee State University is a three-year professional development experience designed to support faculty and administrators in their pursuit of internal and external funding, regardless of their level of grant writing experience. The goals of the program are to prepare scholars to be leaders in their fields; strengthen a culture across campus of expectations, opportunity, and rewards for faculty engagement in sponsored programs; increase the number of faculty and administrators successfully engaged in grant writing on campus; and ultimately, increase the number and dollar value of externally funded projects, programs, and centers across the university.

**Jamie Burriss**, Middle Tennessee State University

and **Justo Torres**, North Carolina State University

**Room:** Hampton

#### **Navigating the No through Relationships**

**Content Level:** Overview

**Track:** Pre-Award / Departmental Administration  
Building relationships between departments and central offices, (Sponsored Programs, Procurement, Travel, HR, etc.), is a valuable tool in navigating the "no." In this discussion group, we will discuss ways in which you can build relationships and create an understanding for the common good.

**Jenn Garye**, Florida State University

**Room:** Pembroke

# Wednesday, May 3rd

## CONCURRENT SESSIONS & DISCUSSION GROUPS

### 8:45 AM - 10:00 AM

#### CONCURRENT SESSIONS

##### Research Budgets: Make it Make Cents!

**Content Level:** Basic

**Track:** Pre-Award

This session is for those who recently started developing budgets for research grants. We will discuss the budget components from a bird's-eye view but will concentrate more on understanding the connections with various aspects within the grant cycle. We will focus on how understanding these connections can assist you in building a more compelling budget that complements the scope of work and eventually help make more sense of your role. We will share lessons learned and offer tips to smooth the learning curve.

**Shauncey Hill**, Mississippi State University and

**Michelle Martin**, Mississippi State University

**Room:** Winchester

##### No Gray Area Here! Facts and Misconceptions

##### About Indirect Costs

**Content Level:** Intermediate

**Track:** Compliance

We all know about indirect costs, but do we really know about indirect costs? This session will provide a brief overview of the principles of indirect costs, aid in understating the RAs responsibility in knowledge of his/her university's rates and rates of externally funded awards, and how to best be a model of information for faculty, staff and colleagues both at their university and beyond.

**Heather Longest**, George Mason University and

**Jessica Guzzo**, George Mason University

**Room:** Kensington F

##### SURFing to Success: Leveraging Student Research to Develop Competitive Proposal Submissions

**Content Level:** Overview

**Track:** Research Development

To ensure students are competitive in a 21st century job market, it is critical for universities to support co-curricular programs that create opportunities for skillset development. Funding from federal agencies can be a significant source

of support for these activities and is commonly requested in new funding proposals. We propose that research administrators encourage faculty to view this information from another angle: how can student activities be leveraged to support successful proposal development? In this session we will share examples from our own experiences where highlighting co-curricular activities has led to successful funding. This session will focus on merit review criteria commonly used by sponsors, and key methods to include co-curricular activities in supplementary documents.

**Ashley Pinkard**, Arkansas State University; **Kari**

**Harris**, Arkansas State University; and **Morgan**

**Speer**, Arkansas State University

**Room:** Oxford

#### DISCUSSION GROUPS

##### When Mandates Create Campus Chaos

**Content Level:** Advanced

**Track:** Senior Administration

Come join this interactive discussion group on how regulations can cause chaos on a college campus by having different areas working on implementation without working cohesively together. We'll discuss who is responsible for implementation and management when federal regulations issue mandates and ways to improve these implementations.

**Danielle McElwain**, University of South Carolina

and **Pat Green**, Retired (Vanderbilt University)

**Room:** Kensington DE

##### Managing Up, Out, and Around

**Content Level:** Overview

**Track:** Departmental Administration

Working in the department means balancing many roles. Let's discuss how to manage people and processes when there is no direct responsibility.

**Monica Hollman**, Georgia State University

**Room:** Pembroke

# Wednesday, May 4th

## CONCURRENT SESSIONS & DISCUSSION GROUPS

8:45 AM - 10:00 AM

### DISCUSSION GROUPS Continued

#### eRA Solutions: Roundtable with Vendors

**Content Level:** Overview

**Track:** eRA

Come and discuss current trends, issues, and solutions with eRA vendors. Have a burning question about your eRA system? This is the discussion for you.

**Mark Davis, Attain Partners; Joel Weinbach, Report Xpress; Rick Dantini, Cayuse; Michael Largay, Key Solutions Inc.; Nacole Simonds, InfoEd Global; and Elizabeth Coggins, InfoEd Global**

**Room:** Hampton

#### Role of a Grant Manager

**Content Level:** Overview

**Track:** Post-Award

In our changing institutional organizations, the Role of The Grant Manager has changed from an administrator to one that: Inspires, Encourages, Facilitates, and Supports. We will dive into each category to discover how we can benefit from this evolving Role of The Grant Manager.

**Wayne Brown, Rutgers University**

**Room:** Somerset



**Use  
#R3BeachinFlamingos  
when posting on social  
media**

### Welcome Reception

**Sunday | 5:00 - 6:30 PM**

**Currents Event Lawn**

Show your R3 or school spirit by proudly wearing a R3 shirt, school shirt or anything comfortable. Connect with colleagues while enjoying the breathtaking view and light refreshments.

### Flamingo Fun Walk

**Led by Pat Green and Jaime Petrasek**

**Tuesday, May 2nd | 6:30 AM**

**Meet in Embassy Lobby by the Concierge Desk**

Come get your feathers in a ruffle at our Annual Flamingo Fun Walk! If you have a Region III t-shirt, please be sure to don it as we participate in a "at-your-own-pace" morning walk.

### Regional Business Meeting

**Tuesday, May 2 | 12:00 - 1:20 PM**

**Grab a seat for lunch!**

**Kensington ABCG**

### Regional Dinner Celebration

**Tuesday, May 2 | 6:00 - 10:00 PM**

**Kensington ABCG**

### Hospitality Suite

Come relax, network, and hangout with colleagues each night in the Hospitality Suite.

**Sunday | 8:00 PM to 11:00 PM**

**Monday | 8:00 PM to 11:00 PM**

**Tuesday | 10:00 PM to 11:30 PM**

**Nightwatch**

# NCURA REGION III LEADERSHIP TEAM

## NCURA REGION III OFFICERS



**CHAIR**  
Natasha Williams-Brown  
Emory University



**CHAIR-ELECT**  
Carpantato Myles  
University of Alabama



**INCOMING CHAIR-ELECT**  
Laneika K. Musalini  
Columbus State University



**TREASURER**  
Jaime Petrasek  
University of Virginia



**IMMEDIATE PAST CHAIR**  
Scott Niles  
Georgia Institute of Technology



**SECRETARY**  
Laney McLean  
Florida State University



**REGION III- ELECTED NATIONAL BOARD MEMBER**  
Emily Devereux  
University of South Carolina

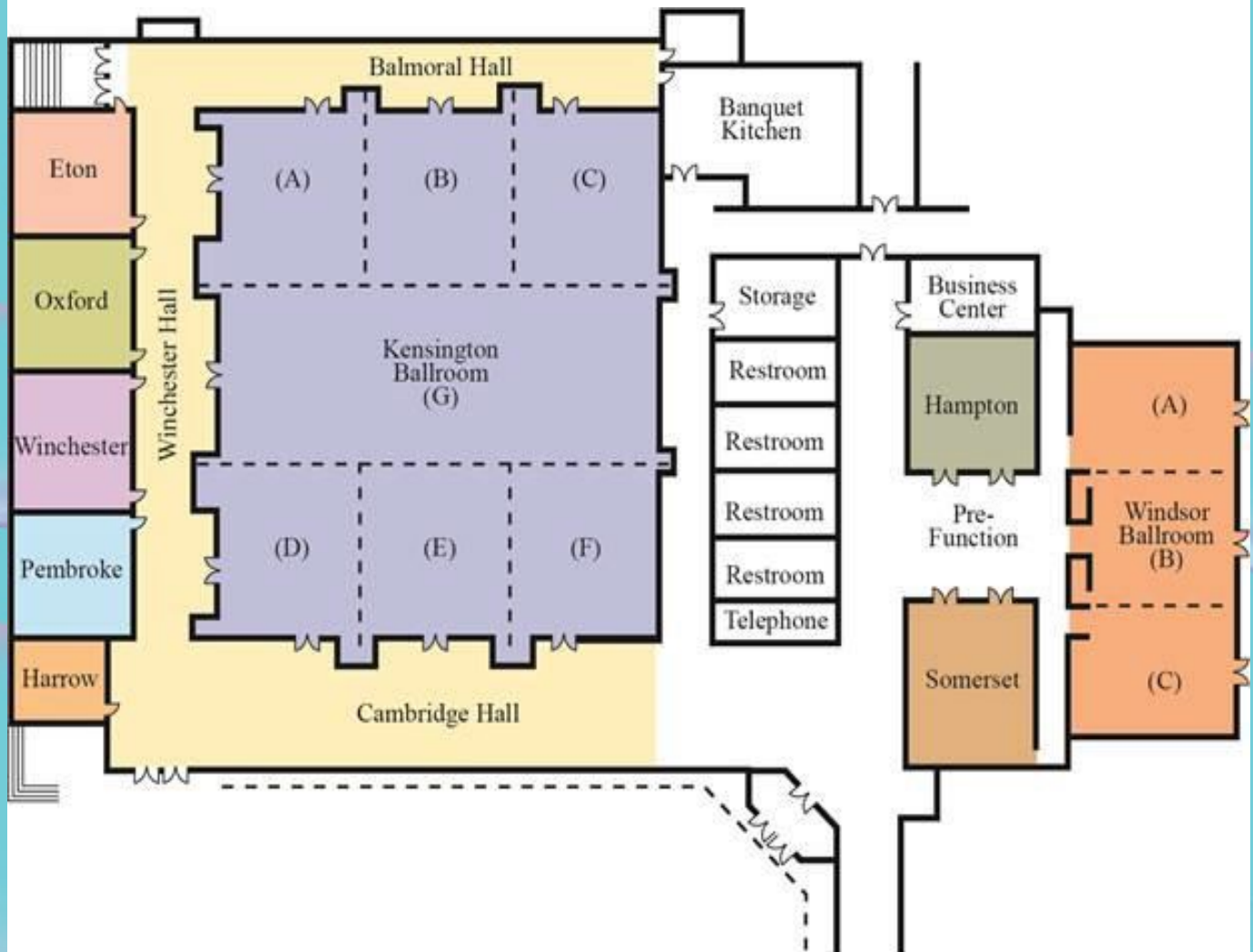
## NCURA REGION III STANDING COMMITTEES

<b>Honors &amp; Awards</b> <b>Lee Broxton</b> Georgia Institute of Technology	<b>Philanthropy</b> <b>Melissa Freudenberger</b> University of Tennessee	<b>Hospitality</b> <b>Kimberly Johns</b> University of Virginia	<b>Website</b> <b>Ford Simmons</b> Medical University of South Carolina	<b>Sponsorships</b> <b>Lorelei Sells</b> University of Tampa
<b>New Members</b> <b>Kendra Ellis</b> Duke University	<b>Surveys &amp; Evaluations</b> <b>Jenn Garye</b> Florida State University	<b>Volunteer</b> <b>Molly Ingham</b> University of South Carolina	<b>Social Media</b> <b>Jessica Lambdin</b> Florida State University	<b>Mentoring (RIII RAMP)</b> <b>Greg Adams</b> Broward College
<b>Emeritus &amp; Alumnae</b> <b>Pam Whitlock</b> University of North Carolina at Wilmington (Emeritus)	<b>Nominating and Elections</b> <b>Ashley Pinkard</b> Arkansas State University	<b>Attendee Experience</b> <b>Tamera Mace</b> University of Central Florida	<b>Public Relations</b> <b>Rebecca Wessinger</b> University of South Carolina	<b>Audio Visual</b> <b>Trey Bauer</b> University of Louisville
<b>Program</b> <b>Rebecca Wessinger</b> University of South Carolina	<b>Site Selection</b> <b>Scott Niles</b> Georgia Institute of Technology	<b>Diversity, Equity, &amp; Inclusion</b> <b>Celeste Rivera-Nunez</b> University of Central Florida		



# EMBASSY SUITES MYRTLE BEACH OCEANFRONT FLOORPLAN

## MEETING ROOMS LAYOUT



**\*Last minute room changes will be announced on the app.**

## 2023 REGION III SPRING MEETING

# THANK YOU

**TO THE MANY VOLUNTEERS WHO HELPED MAKE THIS MEETING POSSIBLE!**

**We extend our sincerest gratitude to all of the NCURA volunteers,  
Planning Committee Members, and Program Committee Members  
who helped make this meeting a great success!**

**And a special THANK YOU to our workshop and session presenters  
for dedicating your time and talent!**

### PROGRAM CO-CHAIRS

**Carpantato Myles**, Program Chair  
University of Alabama

**Laneika K. Musalini**, Co-Chair  
Columbus State University

### PROGRAM COMMITTEE

**Sarah Brown**  
Mississippi State University

**Tricia Callahan**  
Emory University

**Erika Cottingham**  
United Way of Chattahoochee Valley

**Glenda Davis**  
University of Alabama

**Emily Devereux**  
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University of Central Florida

**Stephanie Rodriguez-Makhlouf**  
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**Shekinda Ward**  
Vanderbilt University

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**Celeste Rivera-Nunez**  
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University of Tampa

**Ford Simmons**  
Medical University of South Carolina

**Shekinda Ward**  
Vanderbilt University

**Rebecca Wessinger**  
University of South Carolina

**Pamela Whitlock**  
UNC-Wilmington (Emeritus)

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We would like to acknowledge the generous support of our exhibitors. Representatives from these sponsors will be exhibiting during the meeting and at break times and will be available to answer questions and provide information about their services.

**Exhibits will be open Monday and Tuesday.**

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