

NATIONAL COUNCIL OF UNIVERSITY RESEARCH ADMINISTRATORS

**REGION III SPRING MEETING
ISLE OF PALMS, SC
WILD DUNES RESORT
May 11-14, 2008**



RIDING THE WAVES OF COMPLIANCE



CONFERENCE AGENDA

Welcome to NCURA Region III's 2008 Spring Meeting!

“RIDING THE WAVES OF COMPLIANCE”

PROGRAM COMMITTEE

CHAIR

Tony Ventimiglia, Auburn University

Regina Allen, Western Kentucky University

Velera Pate, Georgia Institute of Technology

Carolyn Elliott-Farino, Kennesaw State University

Rick Smiley, East Carolina University

Lauren Goralski, University of Louisville

Cathy Snyder, Vanderbilt University

Alexia Lewis, University of North Florida

Jill Frazier Tincher, University of Miami



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AGENDA – Sunday, May 11th

7:30am – 5:30pm	REGISTRATION – Palms Foyer
7:30am – 8:30am	CONTINENTAL BREAKFAST (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
10:00am – 10:15am	MORNING BEVERAGE BREAK (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
12:00pm – 1:15pm	LUNCH (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
3:00pm – 3:15pm	AFTERNOON BEVERAGE AND SNACK BREAK (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
5:15pm – 6:00pm	ORIENTATION FOR NEWCOMERS – TIDES (A)
6:00pm – 7:30pm	WELCOME RECEPTION – Grand Pavilion (In case of inclement weather, venue will be the Palms Ballroom)
8:00pm – 12:00am	HOSPITALITY SUITE OPEN – 106 Boardwalk Inn

8:30 am – 5:00 pm FULL-DAY WORKSHOPS

W1 Tap the Post Award Knowledge: From a Central and Departmental Perspective

Track: Post-award
Location: Tides (A)

PRESENTERS: Cindy Hope, Director, Office for Sponsored Programs, The University of Alabama; Jill Frazier Tincher, Senior Director of Research Administration and Sponsored Programs Education, University of Miami; Brian Squilla, Administrative and Financial Officer, Pathology Research Administration, University of Pennsylvania

This workshop is an introduction to post award research administration and designed to be interactive. The curriculum is primarily for those new to research administration. Focus is on the federal regulatory environment with discussions on the OMB circulars and introductions into most of the major issues related to post award administration. The learning objective is to share techniques to effectively manage day to day activities related to sponsored research supported by real examples and best practices. This is a very good introduction to the fundamentals of our wonderful world of research administration.

W2 Introduction to Pre-award

Track: Pre-award
Location: Tides (B)

PRESENTERS: Charles Patterson, Associate Vice President for Research, Georgia Southern University; Robyn Remotigue, Assistant Director, Sponsored Programs Administration, Mississippi State University; John Childress, Director, Division of Sponsored Research, Vanderbilt University

This workshop will provide a broad overview of various topics that involve fundamental pre-award activities in sponsored projects administration, designed for anyone new to research administration or for those who just need a refresher. This session will cover the many diverse responsibilities of pre-award research administration, including rules, regulations and agreements; research integrity and compliance; electronic research administration; office models and organization; proposal development, review and submission; monitoring and compliance for research subjects; hot topics in research administration and more. Come prepared to interact, learn and share your experiences in an enjoyable setting!



AGENDA – Sunday, May 11th

8:30 am – 12:00 pm MORNING WORKSHOPS

W3 How to Prepare Instructors to Become Successful Trainers

Track: Professional Development

Location: Palms (1 through 3)

PRESENTERS: Wanda Hutto, Research Development Director, University of South Carolina; Danielle McElwain, Research Development Training Manager, University of South Carolina; Victoria Ratcliffe, Training Coordinator and Post Award Administrator, Virginia Polytechnic Institute and State University

During this special workshop, you will be able to refresh your ideas about your role as a trainer in your University's Research Mission. You will learn new techniques and methods that will make you more comfortable and more effective when you conduct workshops. The workshop will also discuss how to incorporate all adult learning styles, how to keep your audience engaged, and tips on preparing useful handouts. Designed to be fast-paced but with time for questions and discussion when you want them, this workshop's atmosphere will be informal and relaxed, with much humor and encouragement for you to enjoy yourself and to develop even better skills as a trainer.

W4 Life in the Fastlane: Working with the National Science Foundation

Track: Federal/Electronic Research Administration

Location: Tides (C)

PRESENTERS: Jean Feldman, Head, Policy Office, Division of Institution & Award Support, National Science Foundation; Anita McKinney, Contracting Officer, Office of Sponsored Programs, Georgia Institute of Technology

This workshop will provide an overview of the National Science Foundation and explain the grants process from proposal preparation to award closeout. The opportunity to ask specific NSF policy-related questions will be made available to workshop participants.

1:30 pm – 5:00 pm AFTERNOON WORKSHOPS

W5 Negotiations for Mutual Satisfaction

Track: General

Location: Tides (C)

PRESENTER: Barbara Gray, Director of Grants & Contracts, Valdosta State University

Old style, hard tactic techniques used to negotiate commodity prices, and even the newer “win-win” strategies in which both sides come away from the table with something they can live with, are not the most appropriate approaches to negotiating, whether the negotiation is related to a sponsored project agreement, an issue with a faculty member, a problem in the sponsored programs office, or a conflict with another university office. Principled negotiation can help you establish and manage positive relationships with others. More importantly, negotiating for mutual satisfaction, in which both parties derive greater benefit than either initially thought possible, can help you sustain long-term partnerships that are critical to professional and personal success. This workshop is not intended to provide an exhaustive review of problem contract terms and conditions and suggested alternate language that can be substituted. Rather, participants will learn general strategies that can be applied widely in negotiating for mutual satisfaction, including establishing a professional tone and approach, preparing for and managing the negotiation, and building a bigger “pie” for the parties.



AGENDA – Sunday, May 11th

Participants will complete several exercises, including a role play negotiation when a university project funded by a start-up company goes awry.

Learning Objectives:

Participants will understand

- the concept of principled negotiation
- the concept of negotiating for mutual satisfaction
- the importance of preparation for the negotiation
- the relationship between preparation, communication, and negotiation outcome

W6 Working with Grants.gov

Track: Federal/Electronic Research Administration

Location: Palms (1 through 3)

PRESENTERS: Joy Walton, Managing Director, Huron Consulting Group; Sam Gannon, Education and Training Manager, Office of Grants and Contracts Management, Vanderbilt University Medical Center; Annie Pagura, Sr. Director of Information Systems, Office of Research Information Systems, The Ohio State University

During this workshop we will discuss the basics of Grants.gov from finding a funding opportunity through submitting electronically. We will address important issues to consider when preparing to submit electronically, and focus specifically on NIH. We'll also compare PureEdge, and the soon-to-arrive Adobe Forms packages, with system-to-system tools, and discuss how to choose a solution that's in perfect harmony with your institution's current – or projected – research volume. Bring your stories and let us share the trials and tribulations – and successes!





AGENDA – Sunday, May 11th

5:15 pm– 6:00 pm
ORIENTATION FOR NEWCOMERS
TIDES (A)

This is a fast-paced session on the ins- and- outs of NCURA, Region III, and detailed information on how to get involved. Use this time to greet other newcomers, begin developing your own NCURA network, and learn how to maximize your NCURA experience.

6:00 pm – 7:30 pm
WELCOME RECEPTION
Grand Pavilion

It's time to mingle with new members as well as get caught up with old friends. Cocktails and appetizers will be served.

8:00 pm – 12:00 am
HOSPITALITY SUITE
106 Boardwalk Inn

The Hospitality Suite is a convenient location to meet up with colleagues and relax at the end of the day. So when you get back from dinner or after the Palmetto Beach Party on Tuesday night, please be sure to stop by the suite and have some fun!





AGENDA – Monday, May 12th

7:30am - 4:00pm	REGISTRATION – Palms Foyer
8:00am - 9:00am	CONTINENTAL BREAKFAST – Palms/Tides Foyer
9:00am - 10:30am	WELCOME AND KEYNOTE ADDRESS - Palms Ballroom
10:30am - 10:45am	BEVERAGE and FRESH FRUIT BREAK – Palms/Tides Foyer
10:45am - 12:00pm	CONCURRENT SESSIONS
12:15pm - 1:30pm	LUNCH – Palms Ballroom
1:45pm - 3:00pm	CONCURRENT SESSIONS
3:00pm - 3:15pm	BEVERAGE AND SNACK BREAK – Palms/Tides Foyer
3:15pm - 4:30pm	CONCURRENT SESSIONS
6:00pm	DINNER GROUPS – Meet in Palms Foyer
8:00pm - 12:00am	HOSPITALITY SUITE OPEN – 106 Boardwalk Inn

8:00 am – 9:00 am
CONTINENTAL BREAKFAST
Palms/Tides Foyer

9:00 am – 10:30 am
WELCOME AND KEYNOTE ADDRESS
Palms Ballroom

Welcome: Dr. Robert Sheehan, Provost and VP for Academic Affairs, Coastal Carolina University

Keynote Address: “De Gullah/Geechee Nation: A Living Language, Legacy, and Culture”
Marquetta L. Goodwine, “Queen Quet”

The Gullah/GeeChee Nation spreads throughout the Lowcountry Sea Islands from North Carolina down to Amelia Island, FL on the eastern seaboard of the United States. "Queen Quet", Marquetta L. Goodwine, is a writer, lecturer, historian, and "artist," who has traveled the world telling the story of the Gullah/GeeChee Nation, including addressing the United Nations in Geneva, Switzerland. She focuses on the preservation of the Gullah people's historic homeland and the uniqueness of their language which evolved from the combination of the various African languages spoken among slaves in the region.



10:30 am – 10:45 am
BEVERAGE AND FRESH FRUIT BREAK
Palms/Tides Foyer



AGENDA – Monday, May 12th

C4 Sailing Smoothly Over the “C’s” (Seas)

Track: Departmental
Level: Beginner or Primer
Location: Tides (C)

PRESENTERS: Cindy Hope, Director, Office for Sponsored Programs, The University of Alabama; Jill Frazier Tincher, Senior Director of Research Administration and Sponsored Programs Education, University of Miami

Come sail with us as we skim the surface of the C's of Cost Accounting Standards -- Consistency, Consistency, Consistency. Then, join us as we swim through OMB Circular A-21, including some dives into the deeper waters of Section J. During this session, we will discuss direct costs versus indirect (Facilities & Administrative) costs. We will focus on what makes a cost allowable and the consistent treatment of costs. Be prepared to answer this question -- Is it the cost itself or the use of the cost? Enjoy an interactive discussion and a friendly game of *Jeopardy*.

12:15 pm – 1:30 pm
LUNCH
Palms Ballroom

1:45 pm – 3:00 pm
CONCURRENT SESSIONS (C) | DISCUSSION GROUPS (D)

C5 Riding a Tsunami Wave: Doing the Right Thing; Defining the Right Thing

Track: Pre-Award
Level: Intermediate
Location: Palms (4 through 8)

PRESENTERS: Debbie Smith, Assistant Vice Chancellor for Research, Office of Research Administration, University of Tennessee Health Science Center; Maggie Pyle, Director, Office of Sponsored Programs, University of South Alabama

The Right Thing is a breaking tsunami wave just off the horizon for universities. Join us for frank discussions on getting the message to faculty, staff and students that *Doing the Right Thing* should be part of the ingrained culture of the university as well as ingrained ethical behavior on the part of faculty, staff and students. The back slope of the wave, *Defining the Right Thing*, will lead us into tacking to safe harbor in understanding what the federal agencies seek in compliance with Responsible Conduct of Research.



AGENDA – Monday, May 12th

C6 NCURA Resources

Track: Professional Development

Level: General

Location: Tides A

PRESENTERS: Myrta Stager, Volunteer and Regional Assistance Coordinator, NCURA; Victoria Ratcliffe, Post Award Administrator and Training Coordinator, Virginia Polytechnic Institute and State University, Office of Sponsored Programs; Kay Gilstrap, Financial Manager II, Chemistry and Biochemistry, Georgia Institute of Technology

This interactive session will provide you with details about the wide variety of resources that NCURA offers to its members, including training, education and professional development programming, publications, opportunities to network, the Career Center, and more. In addition, you will hear how your peers use these resources to enhance training and education on their campuses, within their departments, and for their own professional and career development.

C7 Conducting Research at a PUI: How the Inclusion of Undergraduates in Your Research Proposal Can Improve Your Chance of Being Funded

Track: PUI

Level: Intermediate

Location: Tides B

PRESENTERS: Laura Letbetter, Director of Proposal Development and Programmatic Research, Kennesaw State University; Carolyn Elliott-Farino, Director of Contracts and Grants Administration, Kennesaw State University

This session targets research administrators who are either relatively new to the field or who are new to PUIs. We will discuss how faculty can take advantage of working at a PUI to obtain funding from NIH using the R15/AREA grant mechanism and from NSF through the RUI mechanism. The presenters are from a PUI that prior to 2005 had one funded "pure" researcher in its history and that has recently received two AREA grants and one RUI grant. Attendees will learn what institutions are eligible to apply for AREA and RUI grants; why these mechanisms are suited to faculty at PUIs; what supplementary information must be included in proposals for these programs; and tips on preparing this supplementary information.

D1 Conflict Resolution

Track: Departmental Research Administration

Level: General

Location: Tides C

FACILITATORS: Nena Gray, Financial Manager II, Biology, Georgia Institute of Technology; LaJauana Ellis, Program Manager, Electrical and Computer Engineering, Georgia Institute of Technology

This group will discuss how to navigate through the often rocky waters of relationships with faculty and staff, particularly when working through compliance issues. We all have days when, no matter how great the day started, it is only 10:00am and we are already losing our ability to deal with problems, especially a demanding faculty or staff member who will not follow the rules or be a part of the team. Bring your stories and solutions to share and just maybe we will leave this discussion with at least one new coping skill.



AGENDA – Monday, May 12th

C10 Surfing Clinical Trial Agreements: Beware What Lurks Beneath the Surface!

Track: Intellectual Property/Contracting

Level: Intermediate

Location: Tides C

PRESENTERS: Ronald Polizzi, Associate Director, Contracts, Thomas Jefferson University Office of Research Administration; Brian Squilla, Administrative & Financial Officer, Pathology Research Administration, University of Pennsylvania

The **Boyz** are back in Region III to review the terms, conditions and finances of industry-sponsored clinical trial agreements. We will review with you those contentious clauses that are routinely the subject of negotiation. These are the ones that often delay study start up. You know what they are: Confidentiality, Indemnification, Intellectual Property, Publication, and Subject Injury. Don't worry some of those "other" terms will be discussed too. Sponsors can't afford to pay for work that's not done. On the other hand, sites need timely payment with a minimum of overhead. Budget negotiation requires proper preparation. Know your costs and develop the infrastructure and methodology to maximize your revenues. Learn how to develop a simple system, payment schedule, and manage cash flow. So let's **turn the tide** and discuss our options.

C11 NIH Update

Track: Federal

Level: General

Location: Palms (4 through 8)

PRESENTER: Marcia Hahn, Director, Division of Grants Policy, Office of Policy for Extramural Research Administration, National Institutes of Health

This session will be devoted to updating attendees on the most recent information from NIH concerning budget and legislative mandates, administrative and policy updates, institutional compliance, and electronic research administration.

6:00 pm
MONDAY EVENING DINNER GROUPS
Palms Foyer

Dinner groups sign up will be available at the registration desk through Monday afternoon.

8:00 pm – 12:00 am
HOSPITALITY SUITE
106 Boardwalk Inn



AGENDA – Tuesday, May 13th

7:30am - 3:30pm	REGISTRATION – Palms Foyer
8:00am - 9:00am	CONTINENTAL BREAKFAST – Palms/Tides Foyer
9:00am – 10:15am	CONCURRENT SESSIONS
10:15am - 10:30am	BEVERAGE and FRESH FRUIT BREAK – Palms/Tides Foyer
10:30am - 11:45am	CONCURRENT SESSIONS
12:00pm - 1:15pm	LUNCH – Palms Ballroom
1:30pm - 2:45pm	CONCURRENT SESSIONS
2:45pm – 3:00pm	BEVERAGE AND SNACK BREAK – Palms/Tides Foyer
3:00pm – 4:15pm	CONCURRENT SESSIONS
4:15pm – 5:00pm	ASK THE EXPERTS – Palms (1 through 3)
6:00pm – 10:00pm	PALMETTO BEACH PARTY – Grand Pavilion (In case of inclement weather, venue will be the Palms Ballroom)
9:00pm – 12:00am	HOSPITALITY SUITE – 106 Boardwalk Inn

9:00 am – 10:15 am CONCURRENT SESSIONS (C)	DISCUSSION GROUPS (D)
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C12 Turbulent Waters: Subrecipient Monitoring from Three Perspectives

Track: Post-Award/Compliance
Level: Intermediate
Location: Tides A

PRESENTERS: Julie Cole, Director of Research Costing Compliance, Duke University; Robert Roy, Director, Business Operations - BOR, Georgia Tech; Juanita Syljuberget, Contract and Grant Administrator II, Office of Sponsored Programs, Auburn University

Subrecipient monitoring may be the new research administration undertow....we think we can swim in these waters only to find out that there is a new tide pulling us into unknown territory. This session features a panel discussion on subrecipient monitoring from three distinct perspectives: Juanita Syljuberget, Auburn University, will discuss auditor perspectives from the auditee’s viewpoint – what types of questions do auditors raise; what is acceptable; and, what can we do to be prepared. Robert Roy, Georgia Institute of Technology /PRISM (an NSF statewide project now in its final year), will discuss how a prime recipient develops and maintains a cordial yet compliant relationship with multiple subrecipients in a high profile project. Julie Cole, Duke University, will discuss Duke’s proactive approach to developing a subrecipient on-line registration and monitoring process. Forms, processes and “lessons learned” will be available.



AGENDA – Tuesday, May 13th

C13 "If You Want The Money..." Export Regulations Compliance under Research Awards: Dangers, Benefits and Approaches

Track: Intellectual Property/Contracting

Level: General

Location: Palms (4 through 8)

PRESENTERS: David Erem, Manager, Industry Contracts, University of Kentucky; David Brady, Director, Export Control & Secure Research Compliance, Virginia Polytechnic Institute and State University

Exposure to Export Regulation Requirements has seen a marked increase in the last year for many universities and research institutes. Although many of the national organizations including COGR, NCURA, AAS, FDP, etc. have been extremely active in engaging in open dialogue with various government agencies on the issues, the risk remains high and the regulations ever more complex. This session will examine the regulations that affect us, including ITAR and EAR; troublesome clauses that if accepted effectively waive the Fundamental Research Exemption; the concept of Deemed Export; approaches for determining exposure and risk; tools for commodity determination; development of Technical Control Plans (TCP) if needed; SNAP-R and D-Trade; and export licenses. Also to be discussed is the very individual choice regarding where in the institution to locate the responsibility for Export Compliance Review and Oversight.

C14 How to answer faculty who say, "Why should I apply for a grant when no one here cares?"

Track: PUI

Level: Intermediate

Location: Tides C

PRESENTERS: Kim Gray, Director of Sponsored Programs, Augusta State University; Pollyanne S. Frantz, Coordinator of Proposal Development, Office of Research and Sponsored Programs, Appalachian State University

This session is for research administrators who work at institutions where grant-seeking is not a priority and/or where not many faculty are involved in sponsored programs. Particularly at PUIs, research and other activities funded by external agencies take a back seat – sometimes a way-back seat – to teaching, advising, committee work, and other departmental activities. Faculty who do seek and obtain grants or contracts are often vilified by their colleagues because the grant-getters are seen as avoiding departmental duties, thereby shifting an extra burden onto their colleagues. Furthermore, externally-funded grants and contracts are not always given much consideration in the tenure and promotion process. And most problematic at many such institutions is the lack of time faculty have to write proposals because of high teaching loads. Given all these negatives, how does a research administrator interest faculty in seeking external funding? Attendees will learn strategies to encourage faculty at such institutions.



AGENDA – Tuesday, May 13th

D2 Is the Leadership Development Institute (LDI) Right for YOU?

Track: All
Level: General
Location: Tides B

FACILITATORS: Riddick Smiley, Grant and Contract Officer, Office of Sponsored Programs, East Carolina University; Alexia Lewis, Assistant Director, Research Development, Office of Research and Sponsored Programs, University of North Florida

In 2003, NCURA developed a program to assist in identifying and developing leaders for tomorrow. This program is entitled the "Leadership Development Institute" (LDI). During this year long program, LDI participants engage in assignments to develop and hone leadership skills to benefit both professional and personal endeavors. This discussion group is for those individuals interested in the LDI and for those seeking additional information. Former graduates are also invited to share their experience and insight into the program.

10:15 am – 10:30 am
BEVERAGE AND FRESH FRUIT BREAK
Palms/Tides Foyer

10:30 am – 11: 45 am
CONCURRENT SESSIONS (C) | DISCUSSION GROUPS (D)

C15 Implementing a New Effort Reporting System at a Non-Medical School University

Track: Post-Award/Compliance
Level: Intermediate
Location: Tides A

PRESENTERS: Steve Selby, Sponsored Programs Director, University of North Carolina at Charlotte; Karen Farley, Cost Analysis Manager, University of North Carolina at Charlotte

UNC Charlotte is a public university without a medical school on the Banner financial system with 22,000 students and 30 million in sponsored project expenditures. In FY2007, we migrated from our University developed Effort Reporting System (ERS) to the web-based Maximus ERS. This session will review the major issues in implementation of the new ERS including: rationale for change, deciding on reporting frequency, what effort should be reported, training coverage, cost sharing input, and cost transfer implementation challenges.



AGENDA – Tuesday, May 13th

C16 Departmental and Central Administration: Same Goals, Different Paths

Track: Departmental

Level: General

Location: Tides B

PRESENTERS: Sandy Barber, Accounting Manager II, Grants and Contracts Accounting, Georgia Institute of Technology; Kay Gilstrap, Financial Manager II, School of Chemistry and Biochemistry, Georgia Institute of Technology

Are you the Liaison in your department that works with faculty, staff, and/or students in sponsored programming activities? Do you struggle with ensuring research compliance? If you answered yes to either of these questions, this is the session for you! Come to learn and share your experiences with other Departmental and Central Administrators on reaching the final goal – a project that is closed on time, within budget and with no compliance issues.

C17 SHARK ATTACK! Hiring, Firing and Navigating Employee Relationships

Track: Professional Development

Level: General

Location: Tides C

PRESENTER: Lauren Wilson-Carr, Senior Associate Director, Office for Sponsored Programs, The University of Alabama

Who do you want working with you - Gilligan or the Professor? How do you know what you're getting? Explore hiring, counseling and firing techniques as well as legal ramifications so the three hour tour does not end up a ship wreck with the sharks on board!

C18 What's New in Washington: COGR Update

Track: Federal

Level: General

Location: Palms (4 through 8)

PRESENTER: David Kennedy, Director of Costing Policy, Council on Governmental Relations

This session will include a broad overview of issues that the Council on Governmental Relations (COGR) is currently engaged. David's focus at COGR is on research costing, financial, and audit-related issues. He will speak in some depth to these areas, but will also address a variety of issues that are timely and of importance to the research community. COGR strives to foster close working relationships with Federal representatives, with a goal to facilitate federal rules and regulations, and to advocate for and represent the research and university community with a single voice. Time will be allotted for Q&A during and at the end of the session.

12:00 pm – 1:15 pm
LUNCH
Palms Ballroom



AGENDA – Tuesday, May 13th

1:30 pm – 2:45 pm

CONCURRENT SESSIONS (C)

DISCUSSION GROUPS (D)

C19 Eliminating Barriers to Participating in Research and Sponsored Programs

Track: Pre-Award

Level: General

Location: Tides A

PRESENTERS: Tom Roberts, Associate Vice President for Research, Office of Research and Sponsored Programs, Florida Gulf Coast University; Donna Stremke, Grant Specialist Supervisor, Office of Research and Sponsored Programs, Florida Gulf Coast University; Beth Rieger, Grant Specialist, Office of Research and Sponsored Programs, Florida Gulf Coast University

Every institution of higher education is a little bit different in terms of institutional culture, location, areas of expertise, and incentives (or lack thereof) for participating in research and sponsored activities, but one thing any research administrator will tell you at any institution is that they've heard numerous reasons for not being able to submit a proposal. These reasons are often in the form of complaints that describe alleged barriers associated with submitting proposals. Eliminating perceived barriers is the key to fostering an encouraging environment for participation in research and sponsored activities. Join us to hear how you too could reduce barriers and increase participation in research and sponsored activities.

C20 A Walk Through A-21 and A-110 for Departmental Administrators

Track: Departmental

Level: General

Location: Palms (4 through 8)

PRESENTERS: Velera Pate, Financial Manager II, Physics, Georgia Institute of Technology, Amanda Green, Business Manager for Grants, College of Sciences, University of New Orleans

We all know about OMB A-21 and OMB A-110, but just how familiar are you with where to find the necessary information in these circulars? Since Departmental Administrators are the first check for the fundamental allowability of expenses, we will give you a "where to find it" overview of these two circulars. Come prepared for an OMB A-21 and OMB A-110 scavenger hunt.

D3 Benefits of Building Componentization and Moveable Equipment Inventory Studies

Track: Post-Award/Compliance

Level: Advanced

Location: Tides B

FACILITATORS: Kevin McHugh, American Appraisal; Cathy Snyder, Associate Director, Office of Contract and Grant Accounting, Vanderbilt University

Many "Private" Institutions adopted Buildings Componentization as part of their compliance with FASB 93 in the mid to late 1990s. In 2001, "State" Institutions had to comply with GASB 34/35 and report depreciation within their financial statements. With today's demanding and challenging reporting requirements, including consistency on Facilities and Administrative (F&A) Reporting with your Institution's financial statements, accurate reporting is a must. Additionally, stewardship and financial reporting of your Institution's Moveable Equipment is becoming more important than ever! This discussion group will review the various reporting requirements, challenges and recommended solutions to assist our community through these challenges.



AGENDA – Tuesday, May 13th

C21 Recharge Centers – What, How, and Why?

Track: Post-Award/Compliance

Level: General - Beginning or Primer

Location: Tides C

PRESENTERS: Bill Lambert, Director of Cost Studies, Emory University; Doyle Smith, Director, Educational Services, MAXIMUS

This session will provide attendees with a basic foundation in recharge centers. The topics covered will include: What is a recharge center? What are the rules around a recharge center? How is the rate developed? Why should you pay attention to recharge centers? What are some of the best practices? Attendees will gain a basic understanding of what recharge centers are and how they function in a University setting. In addition we will focus on how recharge rates are developed and some of the best practices associated with recharge centers.

2:45 pm – 3:00 pm
BEVERAGE AND SNACK BREAK
Palms/Tides Foyer

3:00 pm – 4:15 pm
CONCURRENT SESSIONS (C) | DISCUSSION GROUPS (D)

C22 Intellectual Property Issues in Research Administration

Track: Intellectual Property/Contracting

Level: General

Location: Palms (4 through 8)

PRESENTER: Lauren Goralski, Assistant Director, Office of Industry Contracts, University of Louisville

Intellectual property (IP) concerns often are assumed to arise during negotiation of research-related agreements with industry partners who are interested in patentable inventions, to be handled by our technology transfer offices. In fact, IP issues can be found in funding solicitations, project proposals, faculty consulting agreements, (sub)grants as well as (sub)contracts (and not necessarily in the IP sections!) . . . all with Federal agencies and non-profit sponsors, as well as with for-profit corporate entities. In this session we'll discuss where and how to look for IP issues, and opportunities for early resolution by research administrators.



AGENDA – Tuesday, May 13th

C23 Hamlet on Submission Deadlines: To enforce them or not to enforce them?

Track: PUI

Level: General

Location: Tides A

PRESENTERS: Joan K. West, Director, Research, Grants, and Contracts, University of Tennessee at Martin; Darlene Allen, Pre-Award Administration Director, Office of Research and Sponsored Programs, Morehead State University; Pam Whitlock, Director, Office of Sponsored Programs, University of North Carolina at Wilmington

This session targets research administrators primarily at colleges and universities where external funding and research are not yet institutionalized or where the volume of proposal submissions is still low enough that faculty can get away with ignoring deadlines. Does that sound like your institution? What are we to do? We need deadlines in order to review proposals and budgets and make sure we're not promising our first born to the funding agency, but are we really going to say no to someone who drops their proposal on our desk or in our inbox on the due date? Probably not, but what are the limits? When do you say no? Do you say no? What can you do to limit these last minute submissions and avoid World War III? Our panel of presenters will tell us how they cope and will offer strategies on keeping the peace (and staying sane while doing so) while ensuring that proposals are competitive and compliant with everyone's regulations.

C24 Equipment Tracking and Fabrication

Track: Departmental

Level: Intermediate

Location: Tides B

PRESENTER: Valerie Morns-Riggins, Contract Administrative Assistant, Space Research Institute, Auburn University

This interactive session will focus on the current policies and procedures used at Auburn University to track and monitor government owned and/or acquired equipment, along with AU's approach to their fabrication methods. An overview of what the FAR's and GASB clauses say concerning equipment will be addressed. Attendees of this session will be able to discuss their institution's courses of action and learn what other colleges and universities are doing in the way of equipment tracking and reporting.

C25 The Results of the 2007 Research Administrator Stress Perception Survey: What can we learn?

Track: Professional Development

Level: General

Location: Tides C

PRESENTERS: Jennifer Shambrook, Associate Chair for Research Administration, Department of Psychiatry and Behavioral Sciences, Medical University of South Carolina; Olga Brawman-Mintzer, Professor, Department of Psychiatry and Behavioral Sciences, Medical University of South Carolina

Occupational stress can have a huge impact on your health. Cancer, cardiovascular disease, hypertension and depression have all been linked to stress. Studies have shown that occupations where one may have more responsibility than authority, constant deadlines, high-volume workload, and feelings of powerlessness are those where extremely high stress may exist. In this session, we will discuss the results of the 2007 Research Administrator Stress Perception Survey (RASPerS). Learn what it means to us as members of the profession, what we can do to recognize and reduce stress as individuals and promote reduction of stress in our work environments.



AGENDA – Tuesday, May 13th

4:15 pm – 5:00 pm
ASK THE EXPERTS
Palms (1 through 3)

Have some questions and you don't know who to ask? Come to this session and ask our experts! Each corporate sponsor has agreed to be available during this time period to answer your questions on a one-on-one basis. So bring your questions or specific examples/scenarios from your institution and get some individualized attention! Please note that this is a question/answer session set aside specifically for your professional development and not for the purpose of discussing a sponsor's product or service, please be sure to visit each exhibitor's booth for questions related to their individual products or services.

6:00 pm – 10:00 pm
PALMETTO BEACH PARTY
Grand Pavilion

It's time to RELAX and enjoy the company of your colleagues and friends. This will also be a time to show your school spirit – so be sure to wear your school colors! And if the mood strikes, feel free to join us as we dance under the stars to the music of DJ Rob Duren



9:00 pm – 12:00 am
HOSPITALITY SUITE
106 Boardwalk Inn

Join us in the Hospitality Suite for some more fun!



AGENDA – Wednesday, May 14th

8:30 am - 10:00 am BUFFET BREAKFAST AND REGIONAL BUSINESS MEETING - Palms Ballroom

10:15 am - 11:30 am PANEL DISCUSSION – Tides Ballroom

11:30 am MEETING ADJOURNS

8:30 am – 10:00 am
BUFFET BREAKFAST & REGIONAL BUSINESS MEETING
Palms Ballroom

10:15 am – 11:30 am
PANEL DISCUSSION
Tides Ballroom

Everything You Always Wanted to Know about Research Administration but were Afraid to Ask

Level: General

Location: Tides Ballroom

PANEL DISCUSSION LEADERS – Barbara Gray, Director of Grants & Contracts, Valdosta State University; Tom Roberts, Associate Vice President for Research, Office of Research and Sponsored Programs, Florida Gulf Coast University; Michelle Vazin, Associate Director, Contract and Grant Accounting, Vanderbilt University; Pam Whitlock, Director, Office of Sponsored Programs, University of North Carolina at Wilmington

Come join a panel of Region III's very own resident-experts in the area of Research Administration to discuss those burning questions that you always wanted answered and to also discuss some "hot topics" in Research Administration (to include auditing, the expanding role of research administrators, succession planning, communication across units [pre/post/finance/purchasing/HR], roadblocks to successfully designing and implementing policies, etc.).



SAVE THE DATE!!!!

Region III 2009 Meeting will be May 3, 2009- May 6, 2009
at the
Marriott Bay Point Resort, Panama City, Florida

REGION III WOULD LIKE TO THANK OUR 2008 CONFERENCE SPONSORS.

Our Host Institution:



**Coastal Carolina
University**

Our University Partners:

**COLLEGE of
CHARLESTON**

MUSC
**MEDICAL UNIVERSITY
OF SOUTH CAROLINA**

Thank you to all our Corporate Partners. Please visit their Exhibitor Booths in the Palms Foyer.



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Region III

Alabama - Arkansas - Florida - Georgia - Kentucky - Louisiana - Mississippi
North Carolina - Puerto Rico - South Carolina - Tennessee – U.S. Virgin Islands -
Virginia

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Chair Elect

Tony Ventimiglia, Auburn University

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Cathy Snyder, Vanderbilt University

Treasurer-Elect

Cindy Hope, University of Alabama

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Bruxanne Hein, Coastal Carolina University

Immediate Past Chair

Michelle Vazin, Vanderbilt University

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Chair: LaJauna Ellis, Georgia Institute of
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VOLUNTEER COORDINATOR

Alexia Lewis, University of North Florida

NOMINATIONS AND ELECTIONS

Chair: Deborah Smith, University of Tennessee
Health Sciences Center
Lauren Carr, University of Alabama - Birmingham
Rick Smiley, East Carolina University
Beryline Temples, University of Central Arkansas

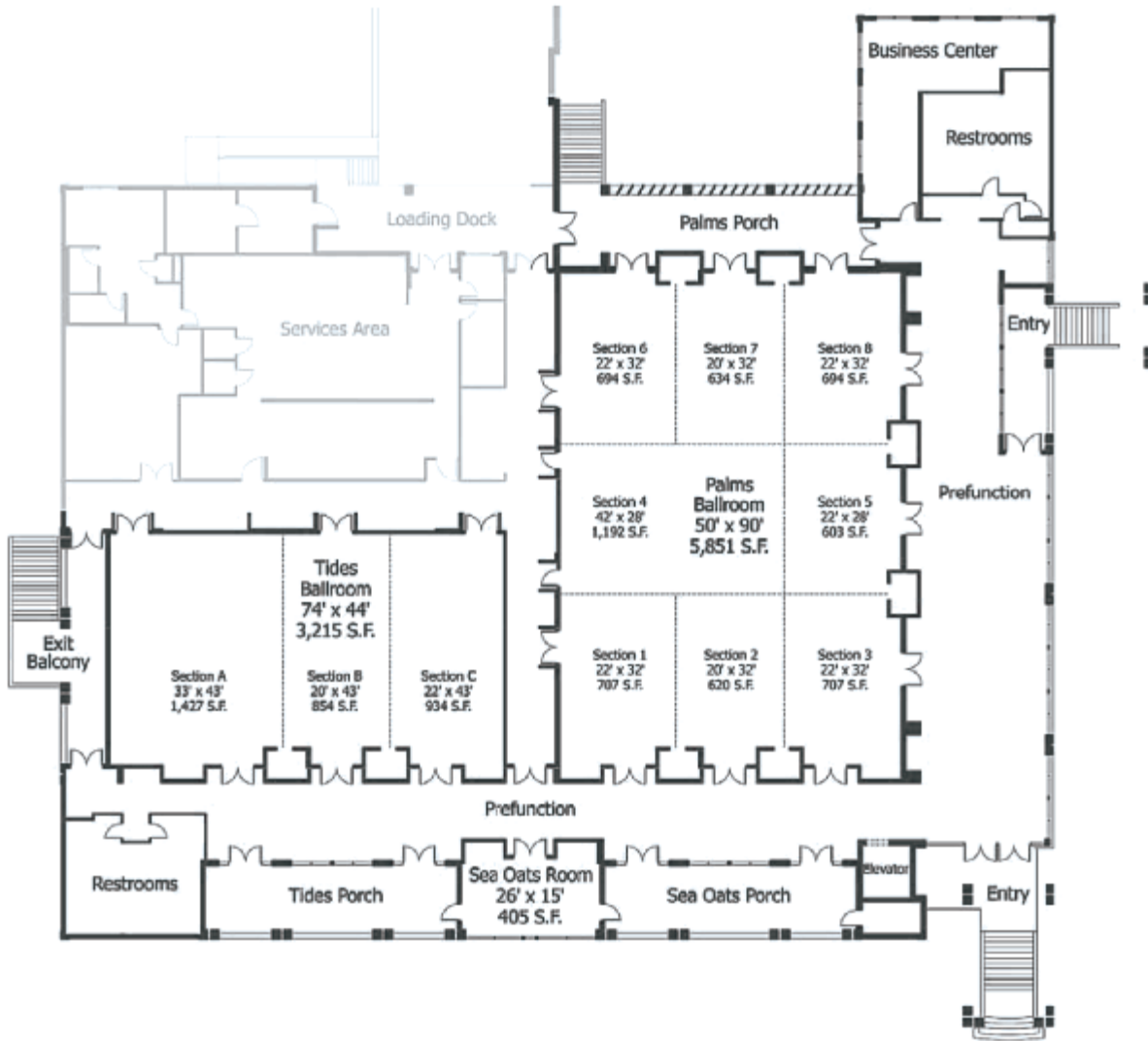
SITE SELECTION

Chair: Michelle Vazin, Vanderbilt University
Diane Anderson, Auburn University
Bruxanne Hein, Coastal Carolina University
Nick Perez, Georgia Institute of Technology
Rebecca Puig, University of South Florida

NEWSLETTER CONTRIBUTORS

Lori Brown, University of Central Florida
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PROGRAM AT-A-GLANCE

SUNDAY, May 11, 2008

7:30am – 8:30am	CONTINENTAL BREAKFAST (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
8:30am – 5:00pm	FULL-DAY WORKSHOPS
W1	Tap the Post Award Knowledge: From a Central and Departmental Perspective– Tides (A)
W2	Introduction to Pre-award – Tides (B)
8:30 am – 12:00 pm	MORNING WORKSHOPS
W3	How to Prepare Instructors to become Successful Trainers – Palms (1 through 3)
W4	Life in the Fastlane: Working with the National Science Foundation – Tides (C)
10:00am – 10:15am	MORNING BEVERAGE BREAK (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
12:00pm – 1:15pm	LUNCH (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
3:00pm – 3:15pm	AFTERNOON BEVERAGE and SNACK BREAK (WORKSHOP PARTICIPANTS ONLY) – Palms (4 through 8)
1:30 pm – 5:00 pm	AFTERNOON WORKSHOPS
W5	Negotiations for Mutual Satisfaction – Tides (C)
W6	Working with Grants.gov – Palms (1 through 3)
5:15 pm– 6:00 pm	ORIENTATION FOR NEWCOMERS - Tides (A)
6:00 pm – 7:30 pm	WELCOME RECEPTION - Grand Pavilion
MONDAY, May 12, 2008	
8:00am - 9:00am	CONTINENTAL BREAKFAST - Palms/Tides Foyer
9:00am - 10:30am	WELCOME AND KEYNOTE ADDRESS - Palms Ballroom
10:30am - 10:45am	BEVERAGE and FRESH FRUIT BREAK – Palms/Tides Foyer
10:45am - 12:00pm	CONCURRENT SESSIONS
C1	Collaborative Proposals – Tides (A)
C2	Why Comply? Protection of Human Subjects in Research and the Costs of Non-Compliance – Tides (B)
C3	NSF Update – Palms (4 through 8)
C4	Sailing Smoothly Over the “C”s” (Seas) – Tides (C)
12:15pm - 1:30pm	LUNCH – Palms Ballroom
1:45pm - 3:00pm	CONCURRENT SESSIONS/DISCUSSION GROUPS
C5	RIDING A TSUNAMI WAVE : Doing the Right Thing; Defining the Right Thing – Palms (4 through 8)
C6	NCURA Resources – Tides (A)
C7	Conducting Research at a PUI: How the Inclusion of Undergraduates in Your Research Proposal Can Improve..... – Tides (B)
D1	Conflict Resolution – Tides (C)
3:00pm – 3:15pm	BEVERAGE and SNACK BREAK – Palms/Tides Foyer
3:15pm – 4:30pm	CONCURRENT SESSIONS
C8	Handling Limited Submissions – Tides (B)
C9	How to Run an Effective Research Support Operation in an Increasingly Compliance-driven Environment – Tides (A)
C10	Surfing Clinical Trial Agreements: Beware What Lurks Beneath the Surface! – Tides (C)
C11	NIH Update – Palms (4 through 8)
TUESDAY, May 13, 2008	
8:00am – 9:00am	CONTINENTAL BREAKFAST – Palms/Tides Foyer
9:00am – 10:15am	CONCURRENT SESSIONS/DISCUSSION GROUPS
C12	Turbulent Waters: Subrecipient Monitoring from Three Perspectives – Tides (A)
C13	Export Regulations Compliance under Research Awards: Dangers, Benefits and Approaches – Palms (4 through 8)
C14	How to Answer Faculty Who Say, “Why Should I Apply for a Grant When No One Here Cares?” – Tides (C)
D2	Is the Leadership Development Institute (LDI) Right for YOU? – Tides (B)
10:15am - 10:30am	BEVERAGE and FRESH FRUIT BREAK – Palms/Tides Foyer
10:30am – 11:45am	CONCURRENT SESSIONS
C15	Implementing a New Effort Reporting System at a Non-Medical School University – Tides (A)
C16	Departmental and Central Administration: Same Goals, Different Paths – Tides (B)
C17	SHARK ATTACK! Hiring, Firing and Navigating Employee Relationships – Tides (C)
C18	What’s New in Washington: COGR Update – Palms (4 through 8)
12:00pm – 1:15pm	LUNCH – Palms Ballroom
1:30pm – 2:45pm	CONCURRENT SESSIONS/DISCUSSION GROUPS
C19	Eliminating Barriers to Participating in Research and Sponsored Programs – Tides (A)
C20	A Walk through A-21 and A-110 for Departmental Administrators – Palms (4 through 8)
D3	Benefits of Building Componentization and Moveable Equipment Inventory Studies – Tides (B)
C21	Recharge Centers – What, How, and Why? – Tides (C)
2:45pm – 3:00pm	BEVERAGE and SNACK BREAK – Palms/Tides Foyer
3:00pm – 4:15pm	CONCURRENT SESSIONS
C22	Intellectual Property Issues in Research Administration – Palms (4 through 8)
C23	Hamlet on Submission Deadlines: To Enforce Them or Not to Enforce Them? – Tides (A)
C24	Equipment Tracking and Fabrication – Tides (B)
C25	The Results of the 2007 Research Administrator Stress Perception Survey: What can we learn? – Tides (C)
4:15pm – 5:00pm	ASK THE EXPERTS – Palms (1 through 3)
6:00pm – 10:00pm	PALMETTO BEACH PARTY – Grand Pavilion
WEDNESDAY, May 14, 2008	
8:30am – 10:00am	BUFFET BREAKFAST and REGIONAL BUSINESS MEETING – Palms Ballroom
10:15am – 11:30am	Panel Discussion: Everything You Always Wanted to Know About Research Administration.... – Tides Ballroom